

# BOOK OF REPORTS

WILLIAMSBURG BAPTIST CHURCH

Annual Business Meeting

January 28, 2024

*Annual Report for  
2023*

# WILLIAMSBURG BAPTIST CHURCH

## VISION and GOALS

### OUR VISION IS TO FOLLOW CHRIST

*together, worshiping, learning, and extending God's radical welcome to all as a beloved community.*

#### OVER-ARCHING GOALS

##### **Beloved Community**

Cultivate intergenerational, socio-economic and multicultural belonging

##### **Love, Joy and Hope**

Encourage each other to embrace these gifts from God

##### **Generosity**

Investing generously and wisely of our time and resources

#### **WORSHIP**

Offer hospitality to all; ensure accessibility for persons in the sanctuary and those connecting remotely; enhance audio-visual tools; evaluate worship regularly and try new ways to provide a vital experience.

#### **SPIRITUAL FORMATION**

Emphasize hospitality to families with children; assign additional resources to provide broader opportunities for learning, encouragement and discipleship at all ages.

#### **PROGRAMMING**

Invite the College and Community for special speakers and events; follow up with invitation to church events geared to their interests.

#### **MISSIONS**

Increase relational, hands-on assistance to persons in need; combine with partnership support for groups addressing human needs; increase Mission's allocation of offerings to at least 10% over three years.

#### **SOCIAL JUSTICE AWARENESS & ADVOCACY**

Enhance congregational awareness of social justice issues. Value diversity and promote a society that reflects God's justice, mercy, and love for all creation. Support the fight against social injustice by seeking partnerships with others working toward social changes to make the world a better place for everyone.

#### **CHURCH FAMILY GROWTH**

Proactively advertise our welcome to all; use outdoor areas to publicize church life; enhance our relationship with the Scouts and others using building spaces; invite visitors to explore WBC life and membership; fund new and enhanced communication channels to retain and engage current and future members.

#### **STEWARDSHIP**

Revitalize teaching of God's expectation that we will offer our financial resources, time and spiritual gifts to Kingdom work within the church and in the world; seek opportunities for special funding from outside sources.

#### **STAFF, LEADERSHIP & POLICIES**

Regularly update and review Pastor and staff responsibilities and performance; seek funding for additional pastoral staff; update strategic planning; ensure that historical, governance, building use, and reference materials are cataloged and available for use.

#### **BUILDINGS & GROUNDS**

Improve the aesthetics of church spaces through art, capital improvements and other means; seek outside users for unused spaces; improve signage in and around the buildings; work toward full accessibility throughout the campus.

## Table of Contents

<b>ANNUAL BUSINESS MEETING AGENDA.....</b>	<b>1</b>
<b>MINUTES OF QUARTERLY BUSINESS MEETING .....</b>	<b>2</b>
<b>TRUSTEES' REPORT.....</b>	<b>3</b>
<b>ADMINISTRATION COUNCIL REPORT .....</b>	<b>7</b>
Treasurer's Report.....	13
Stewardship Report.....	14
Personnel Report.....	14
Buildings & Grounds Report.....	14
<b>LEADERSHIP COUNCIL REPORT .....</b>	<b>15</b>
Clerk's Report .....	15
Communications Report.....	16
Nominating Committee/Elected Leadership Report .....	16
<b>CHRISTIAN EDUCATION COUNCIL REPORT.....</b>	<b>19</b>
<b>CONGREGATIONAL CARE COUNCIL REPORT .....</b>	<b>21</b>
Memorials Report .....	21
<b>MISSIONS COUNCIL REPORT .....</b>	<b>22</b>
<b>WORSHIP COUNCIL REPORT.....</b>	<b>24</b>
<b>FINANCIAL REPORTS .....</b>	<b>25</b>

**ANNUAL BUSINESS MEETING  
AGENDA  
JANUARY 28, 2024**

- † OPENING PRAYER
- † QUORUM QUESTION
- † APPROVAL OF MINUTES OF LAST MEETING
- † BOOK OF REPORTS FOR THE QUARTER
  - CLERK'S REPORT
  - TRUSTEES/ENDOWMENT REPORT
  - ADMINISTRATION COUNCIL
  - TREASURER'S REPORT
  - BUILDING AND GROUNDS
  - PERSONNEL REPORT
  - CHRISTIAN EDUCATION COUNCIL
  - CONGREGATIONAL CARE COUNCIL
  - MISSION COUNCIL
  - WORSHIP COUNCIL
- † CONGREGANTS' TIME
- † PASTOR'S TIME
- † CLOSING PRAYER

**WILLIAMSBURG BAPTIST CHURCH**  
**Minutes of the Quarterly Business Meeting**  
**Sunday, October 22, 2023**

Moderator David Chestnutt opened the meeting at 12:15 pm in the Sanctuary. Clerk Cathey Sadowski confirmed that a quorum was present. The Minutes of the July 23, 2023, business meeting were approved.

**2023 FINANCES & 2024 BUDGET**

Treasurer David Schuster noted a deficit in the operating fund of about \$9,000 on September 30. Although income was good for the first six months of 2023, restricted accounts had to be tapped to pay for urgent building repairs and regular expenses. He hopes we can soon restore those funds to their intended use, and urged that the 3% Mission allocation from offerings be used each year.

David then presented the 2024 Budget as included in the Book of Reports. Joe Phillips noted that a small change would be needed in the FICA expenses, then moved that the budget be approved subject to the Treasurer's correction of this. The motion was seconded and discussion opened.

Questions included how to show the use and subsequent re-payment of restricted funds, as page 25 in the Book of Reports shows original, pre-use amounts. Use for general purposes of donor-restricted gifts, or amounts defined by church vote was questioned. For the Trustees, Joe said the church could vote to replace such amounts immediately with Endowment Funds (2/3 majority of members required). Joe noted that the cash-flow issue had delayed support for Missions partners and could hamper activities for Children & Youth, repairs to the organ and repair or replacement of heat pumps; he urged increased giving to avoid these delays in 2024. It was suggested that the budget vote be held after the 2024 pledges are made and that the protection of restricted funds be examined further. The original motion to approve the 2024 budget with the noted FICA change was passed by voice vote, with three nays.

**BYLAW AMENDMENT**

At the request of the Nominating Committee, Joe Philips proposed that the make-up of the Congregational Care Council be changed from ten members to "at least ten members." This reflects church growth and interest in serving in this way. This amendment was passed by unanimous voice vote.

**ADDITIONS TO BOOK OF REPORTS**

**Personnel:** Steve Cole thanked the current staff and reported that the search committee for a 2-year Pastoral Resident has identified a preferred candidate, who is not available until spring 2024. This expense is not included in the 2024 budget, but funding is available in the Betty Lewis Fund.

### **NOMINATING COMMITTEE – Part 1**

Moderator David Chestnutt explained that the Leadership Council proposes members for the Nominating Committee and moved the re-election of Tim Cross, Jeannie Rushby and Ed Sadowski. These persons were elected by voice vote. Sharon Scruggs' term continues, but David will retire from the Committee at the end of 2023, so one position will be open.

### **NOMINATING COMMITTEE – Part 2**

Ed Sadowski presented the Nominating Committee's slate of persons for election to terms beginning in 2024, as shown in the Book of Reports and including Sharon Scruggs to be a Trustee through December 31, 2028, or until such time as a new Trustee is elected or appointed. This slate was approved by unanimous voice vote. Ed expressed appreciation for the newer WBC members who have agreed to serve in positions of responsibility.

**CONGREGANTS' TIME:** More effective use of online sign-ups was urged in addition to paper sign-ups. More clarity in the sponsorship of events by non-WBC organizations was also suggested.

**PASTOR'S TIME:** Art Wright expressed gratitude for the growing attendance and hard work of the WBC congregation and noted that service does not always require election or membership. He affirmed that WBC is making an impact in the community.

The Pastor offered closing prayer. The meeting was adjourned by the Moderator at 1:20 p.m.

Submitted by,

*Cathey Sadowski*, Clerk

## TRUSTEES' REPORT 4<sup>TH</sup> Quarter 2023

The WBC Trustees once during the third quarter on Sunday, September 28 following morning Worship.

- As of December 31, 2023, the total value of the Giddings and Pitts Endowments, together with the other WBC investment accounts totaled \$902,777.09, an increase of \$37,587.71 over the 11/30 total values of \$865,189.38. Values of each constituent account were as follows:

Christian Ed:	\$ 27,382.99
Giddings Endowment: (Protected Principal \$643,371.65)	625,099.62
Betty Lewis Fund:	74,259.58
Pugh Fund:	14,833.00
Pitts Educational Endowment (Protected Principal \$100,000)	100,158.69
WBC Maintenance Trust	58,626.48
Pitts Scholarship Trust	<u>2,416.73</u>
Total Endowments & Trust Accts	\$902,777.09

Because the Giddings and Endowment remained below protected principal value per the limitations established in its formation document, distributions from such account could only be made by positive vote by 2/3 of the active WBC members. While the bequest that founded the Pitts Education Endowment does not impose such limitation, per past policy decision by the Trustees, the Pitts Education Endowment principal is held subject to the same limitation. but as indicated above, as of 12/31, total value of the Pitts Endowment exceeded its limitation by \$158.69.

At their December 10 meeting, the Trustees took the following actions:

1. Considered changes in investment policies for the various WBC investment accounts held with Wells Fargo Advisors. Based on the recommendations of Wells Fargo Advisors, coupled with the inputs of Joe Phillips, Trustees Chairman and Bob Kidd, WBC advisor to the Trustees, the Trustees determined it most prudent to continue the existing moderate growth and income investment policies for all accounts except for the Maintenance Trust and Scholarship Trust the assets of which are invested in ladder certificates of deposits and money market accounts. Information considered by the Trustees consisted of a Client Financial Review" dated November 16, 2023 prepared by John Snead of Wells Fargo Advisors, copies of which are available upon request and commentary provided by Joe Phillips, Chairman of the Trustees and Bob Kid, WBC Member who serves as advisor to the Trustees, copies of which appear below:

A. Joe Phillips

Notes re November 16, 2023 Meeting  
Bob Kidd and Joe Phillips with  
John Snead, Wells Fargo Advisors

At their request Joe Phillips and Bob Kidd met with John Snead of Wells Fargo Advisors at 3:30 p.m. in the offices of Hargrove Wealth Management Group (HWM) at Wells Fargo Advisors offices located at 428 McLaws Circle, Williamsburg, Va. The purpose of the meeting was to

review the investment portfolios for all WBC endowment and investment accounts administered by HWM and to discuss various investment alternatives. A pdf copy of document entitled "Client Financial Review" dated November 16, 2023 accompanies this report. The first section, pages 1 through 6 includes: a Net Worth Statement (page 1) showing a current total net worth of all accounts of \$852,983; an Asset Allocation chart of all investment accounts exclusive of the Maintenance and Scholarship Trust accounts. (As depicted, all accounts other than the Maintenance Trust and Scholarship Trust are invested in a moderate risk growth and income portfolio that includes a wide range of investments. The Maintenance Trust and Scholarship Trust are currently invested in CDs or money market funds and, therefore, are not included in said portfolio.) Note that the bottom of page 3 graphically shows net investment vs. the account values over period beginning 11/14/17 through 11/23 with an annualized return of 5.11%. Account Details with respective annualized returns are shown on page 4. The next portion of the Review consisting of 14 pages shows the specific investment modalities of each fund and includes the Maintenance and Scholarship Trusts. The final page of the Report graphically depicts the annual investment returns on all accounts except for the Maintenance and Scholarship Trusts beginning in 2017 and continuing through November 2023. As shown, investment returns have been volatile and wide-ranging, but even with one particularly bad year (2022) average performance over the period was 5.11%.

Discussion of investment alternatives focused on the advisability, for the short term (1 or 2 years) of converting approximately half of the Giddings Endowment, and possibly Pitts, as well into CDs that are currently offering an annual return of between 5 and 5.5%.

Discussion of investment alternatives focused on the advisability, for the short term (1 or 2 years) of converting approximately half of the Giddings Endowment, and possibly Pitts, as well, into CDs currently offering an annual return of between 5 and 5.5%. In so doing, one must consider various positives and negatives.

- Positives - Would provide stability of principal plus predictable investment return, coupled with the fact that the accounts would be government insured.
- Negatives - No potential for growth of principal. While face value of principal would be protected, actual value at maturity would be compromised by inflation and with no guarantee of availability of a replacement CD with a yield equivalent to the original. (One must remember that for a number of years CD rates were far lower than the current 5%.) Thus, at maturity one could be left with CD rates for replacement, or reentering the securities market valued considerably higher than what prevailed when assets were converted into CDs.

Of course, other positives and negatives are conceivable, but the above are the most obvious.

In view of the information presented, and in consideration that one should view endowments as long-term investments, John Snead recommended that the moderate growth and income option has served, and will most likely continue to serve as the best approach to maintaining long term value.

B. Bob Kidd

### **The Giddings Endowment Fund**



## November 17, 2023

Following is recent data information about The Giddings Fund which might be helpful in evaluating whether we should make any changes to diversify the existing portfolio in order to increase the likelihood of reaching and exceeding the Core Base of \$643,371.65. As you are aware, this is the amount we must reach before there is anything available for distribution.

Following are the balances of The Fund as the ends of recent months:

December 31, 2022	\$555,594.33
January 31, 2023	\$583,248.80
June 30, 2023	\$639,027.97
July 31, 2023, 2023	\$604,230.55
August 31, 2023	\$594,018.26
September 30, 2023	\$573,668.60

October 31, 2023

The recent volatility of The Market is evident, but the activity from 2017 to today is equally volatile, though in less dramatic ways. The following information represents the annual percentage of increase or decrease for the entire Endowment Fund from its inception with Wells Fargo in 2017:

2017	2.70%
2018	<b>-1.59%</b>
2019	17.89%
2020	10.88%
2021	9.95%
2022	<b>-15.00%</b>
2023	

From inception of The Fund with Wells Fargo in 2017, the average annual increase/decrease has been 5.11. It is interesting to note that The Fund had an increase of \$30,000+/- in the past 2 weeks, thus noting even the potential for short term volatility.

3. Decided to continue investment of the WBC Maintenance Trust and Pitts Scholarship Trust in laddered CDs and money market accounts.

## ADMINISTRATION COUNCIL

### 4<sup>th</sup> Quarter 2023

Joe Phillips, Chairperson

During the fourth quarter the Administration Council met once monthly. Highlights from those meetings are as follows:

**October 10, 2023 beginning @ 10:30 a.m. Attendees: Joe Phillips, Billy Scruggs, Steve Cole, Art Wright, Pastor, and Kim Gehr, Office Manager who attended the initial portion of the meeting regarding budget and finances..**

#### I. Treasurer's Report

The following was noted regarding the September 30 Financial Report:

##### A. & B. Operations and Endowments.

- As of 09/30//23 cash in bank totaled \$35,094.5256,089.60, being \$20,995.08 below the August balance of \$56,089.60. Restricted Accounts totaled \$58,040.90, being \$6,671.24 below the August balance of \$64,712.14. As of 09/30 total revenues were \$231,009.72, being an increase of \$12,414.71 over the August total of \$218,595.01 and representing 85.64% of anticipated revenue budgeted for 2023. As of the end of September total expenses were \$200,351.87 being 74.27% of total expenses included in the 2023 Budget.
- Over the last month total market values of the various Endowment and Trust accounts totaled \$853,325.58, a decrease of \$26,486.73 below 08/31 total values of \$879,812.31 as follows:

Christian Ed:	\$ 25,238.46
Giddings Endowment: (Protected Principal \$643,371.65)	573,668.60
Betty Lewis Fund:	68,444.32
Pugh Fund:	13,672.86
Pitts Educational Endowment (Protected Principal \$100,000)	91,919.21
WBC Maintenance Trust	77,967.61
Pitts Scholarship Trust	<u>2,414.52</u>
Total Endowments & Trust Accts	\$853,325.58

Because the Giddings and Endowment remained below protected principal value per the limitations established in its formation document, distributions from such account could only be made by positive vote by 2/3 of the active WBC members. While the bequest that founded the Pitts Education Endowment does not impose such limitation, per past policy decision by the Trustees, the Pitts Education Endowment principal is held subject to the same limitation.

By emails sent in early September, the Office Manager and Treasurer had jointly expressed concern over declining receipts as borne out by the September financial reports (see above for particulars). The Treasurer further observed that the use of the Memorials restricted account amount of \$26,285.60 (#83001) did not represent available funds, but had to be reduced by memorials

disbursements of \$17,648.86 (#82002) with the net available amount of \$8,636.74. It was noted that the Trustees at their September 23 meeting had authorized distribution from the Maintenance Trust of \$8,850.00 to pay the cost of refurbishing the pipe organ; subject, however, to use of funds from the Memorials Fund to cover the cost if possible. In light of the net amount available in the Memorials Fund which were less than the total amount needed for the organ refurbishment, and further in view of the current tightness of available funds in the general account, the Administration Council authorized its Chairman to obtain the necessary funding from the Maintenance Trust, subject to working out reimbursement from the Memorials Fund as available monies permit. In view of estimated future maintenance costs in the neighborhood of \$90,000.00 (\$5,000.00± within approximately 5 years to rebuild the bellows and \$85,000.00±) stated in the report issued by pipe organ company, the Council further recognized the advisability of establishing an Organ upkeep and maintenance endowment. It was decided to commence work toward establishment of the endowment and that an informational session be held regarding the need for the Endowment. It was further decided that Personnel Coordinator, Steve Cole, would ask Tim Brewster, WBC's organist/choir director to give a presentation regarding the organ and the various aspects of its upkeep and maintenance. The need to find one or more persons to lead in the establishment of the Endowment and the pursuit of funding.

B. 2024 Budget: - Draft budget was not yet available.

C. One time special use fees - Document setting out special One Time Use Fees for WBC building spaces and facilities (copy attached) was approved to be effective as of 01/01/24.

## II. Stewardship.

A. 2023 Pledges Status - No additional pledges received.

B. Stewardship Campaign -

1. Pledge Sunday will be at the November 12 worship services. However, emphasis on the need to pledge will also be included as in element in November 5 worship service. It was agreed that WBC leaders should be encouraged to submit pledges prior to the pledge Sundays in order to emphasize the importance of pledging and as an encouragement to others to also pledge.
2. Billy Scruggs pointed out the need for a WBC Member to be head of stewardship. He reported that he and Office Manager, Kim Gehr, had given thought to various components to be included in an ongoing stewardship effort.
3. C. Succession and Legacy Gift Planning - As had been done at the Council's August and September meetings It was recognized that Belle Jo Rodgers had expressed willingness to provide a program regarding dealing with death and dying and that implementation of a program series to include Belle Jo's presentation as well as sessions on related subjects such as legacy gift planning and grief counseling could also be included.

## III. Personnel.

A. General - Nothing new.

B. Pastoral Residency - Steve Cole reported that one viable candidate had been identified; however, the employment details have not been worked out and it had been decided that the position should be in the 2024 budget, but that Spring of 2024 would be the most appropriate time to fill the position so as to fit most efficiently into WBC operations.

V Buildings and Grounds - Billy Scruggs reported -

A. Social Hall Flooding - Roof downspouts have been extended with some positive effect, however, water intrusion remained a problem and further remedies would be necessary. Efforts would continue to identify cause and resolve.

B. Overgrown shrubs in east courtyard to be attended to.

The meeting ended at approximately noon.

**November 14, 2023 beginning @ 10:30 a.m. Attendees: Joe Phillips, David Chestnutt, Steve Cole, David Schuster and Art Wright, Pastor .**

I. Treasurer's Report

Treasurer Schulte reported good news and bad news:

- Good news - Receipts for October from pledges, budget offerings and loose plate totaled \$24,185.85 being \$13,048.85 over September receipts. Partial explanation: In addition to the 5 Sundays during the October accounting period, some pledges were brought up to date.
- Bad news - Expenses for the month totaling \$19,210.72 were much higher than normal, partly due to inflation but also due to increased withdrawals from the Reserve Accounts, a result of increased activity in various programs.

The net result is a month's end checking account balance was far lower than in recent history. It was recognized that the Trustees had authorized a \$25,000 withdrawal from the WBC Maintenance Trust to be paid in early January 2024 to help in offsetting building and grounds expenses.

The following is noted regarding the October 31 Financial Report:

A. & B. Operations and Endowments.

- Temporary Restricted Accounts totaled \$61,955.93, being \$3,914.53 above the September balance of \$58,040.90. As of 10/31 total revenues were \$257,278.50, being an increase of \$26,268.78 over the September total of \$231,009.72 and representing 95.37% of anticipated revenue budgeted for 2023. As of the end of October total expenses were \$219,562.59 being 81.39% of total expenses included in the 2023 Budget.
- Over the last month total market values of the various Endowment and Trust accounts totaled \$814,562.40, an decrease of \$38763.18 below 09/31 total values of \$853,325.58 as follows:

Christian Ed: \$ 24,836.17

Giddings Endowment: (Protected Principal \$643,371.65)	558,933.46
Betty Lewis Fund:	67,353.44
Pugh Fund:	13,455.23
Pitts Educational Endowment (Protected Principal \$100,000)	90,158.87
WBC Maintenance Trust	57,409.90
Pitts Scholarship Trust	<u>2,415.33</u>
Total Endowments & Trust Accts	\$814,562.40

Because the Giddings Endowment continued to remained below protected principal value, per the limitations established in its formation document, distributions from such account could only be made by positive vote by 2/3 of the active WBC members. While the bequest that founded the Pitts Education Endowment does not impose such limitation, per past policy decision by the Trustees, the Pitts Education Endowment principal is held subject to the same limitation.

C. Organ Maintenance. Work was essentially complete under the pipe organ refurbishment contract with Thompson Pipe Organ Company, Inc. at a cost of \$8,850.00, payment of which had originally been proposed to come from the Memorials Fund. However, it had been subsequently determined that the current balance in the Memorials Fund totaled \$8,605.94, being \$244.00 short of the total contract amount. However, the Trustees at their September meeting had authorized payment from the WBC Maintenance Trust of the cost of such contract, or so much thereof as not readily available from the Memorials Fund and other sources, and further subject to the provision that expenditures from the Maintenance Trust would be reimbursement in the future from the Memorials Fund and other fund raising efforts. In view of the current demands on the general account, it was agreed to request a current reimbursement from the Memorials Fund of \$4,000.00. with the remainder to be obtained from future contributions from the Memorials Fund and special donations toward an ongoing organ maintenance fund, with organizational details to be worked out cooperatively between the Administration Council and the Music Coordinator. Joe Phillips said that Ellen Rolland, Music Coordinator, and Tim Brewster, Organist/Choir Director, were planning a kick-off organ maintenance fund raising effort in the near future following an upcoming Sunday worship service, to feature a brief explanation of the workings of the organ followed by a mini organ concert to demonstrate the improved sound of tthe instrument. A report on the organ refurbishment, its cost and anticipated near future additional maintenance expenses, as well as long-term prospect of electronics replacement within the next 15 to 20 year would be summarized, and copies made available.

### III. Stewardship.

A. 2024 Stewardship Campaign - As of meeting date pledges totaling \$164,63.00 received being \$24,000 shy of \$186,000 goal.

B. Succession and Legacy Gift Planning - In his absence, Billy Scruggs had sent the following via email: "I spoke with Lisa Freeman and she is interested in helping to create a long term Legacy/Endowment /Funding strategy plan for WBC. In speaking with Bill Bogdan he indicated his willingness to update the WBC Strategic Plan. I propose that Admin consider and approve his offer to lead this group. In Admin we have discussed the possibility of creating a permanent Strategic Plan committee. I propose Admin consider and make a recommendation to the Leadership Council and members to create this committee. This would include a financial strategic plan component."

Positive discussion followed regarding formation of a permanent Strategic Plan Committee along the lines of Billy Scruggs' proposal.

C. Proposed program series re death and dying, estate planning and related subjects. Agreed to go forward with a program series of weekly lunch-time meetings during January. Joe Phillips agreed to talk with Bell-Jo Rogers.

#### IV. Personnel.

A. General - Nothing new.

B. Pastoral Residency - Response from Will Cumbria is expected in December as to his interest in position.

#### V Buildings and Grounds - In his absence, Billy Scruggs reported as follows via email:

A. Security - no additional plans at this time.

Social Hall Flooding - Roof downspouts have been extended with some positive effect, however, water intrusion remains a problem and further remedies will be necessary. Efforts continue to identify cause and resolve.

B. Music Teachers request for waiver of fees - Fran is negotiating with them at this time.

C. Solar Panels - Please have them contact me with questions or suggested proposal.

**December 12, 2023 beginning @ 10:30 a.m. Attendees: Joe Phillips, David Chestnutt, Steve Cole, and David Schuster.**

#### I. Treasurer's Report

Treasurer Schulte reported that \$42,849.63 remains unpaid on 2023 pledges. However, as of November 30, non-pledged budget offerings of \$55,412.74 plus Loose plate of 5,710.06 exceeded budget leaving \$16,726.83 remaining to fully meet budget with one month remaining. He had sought Office Manager, Kim Gehr's opinion regarding receipt of additional payments toward the 2023 pledges before year's end.

The following is noted regarding the November 30 Financial Report:

##### A. & B. Operations and Endowments.

- Temporary Restricted Accounts totaled \$50,197.41, being \$7,843.49 below the September balance of \$58,040.90. As of 11/30 total revenues were \$260,504.09, being an increase of \$3,225.54 over the October total of \$257,278.50 and representing 96.57% of anticipated revenue budgeted for 2023. As of the end of November total expenses were \$234,278.13 being 86.85% of total expenses included in the 2023 Budget.

- Over the last month total market values of the various Endowment and Trust accounts totaled \$865,189.38, an increase of \$50,626.98 over the 10/31 total values of \$814,562.40 as follows:

Christian Ed:	\$ 26,233.60
Giddings Endowment: (Protected Principal \$643,371.65)	596,592.12
Betty Lewis Fund:	71,142.81
Pugh Fund:	14,211.20
Pitts Educational Endowment (Protected Principal \$100,000)	95,996.69
WBC Maintenance Trust	58,597.02
Pitts Scholarship Trust	<u>2,415.94</u>
Total Endowments & Trust Accts	\$865,189.38

Because the Giddings Endowment remained below protected principal value and per the limitations established in its formation document, distributions from such account could only be made by positive vote by 2/3 of the active WBC members. While the bequest that founded the Pitts Education Endowment does not impose such limitation, per past policy decision by the Trustees, the Pitts Education Endowment principal is held subject to the same limitation.

C. Organ Maintenance. Work was essentially complete on refurbishment of pipe organ. \$4,000.00 was to be paid from the Memorials Temporary Account to the WBC Maintenance Trust in January 2024 in partial reimbursement of the \$8,850.00 paid by the Trust to cover the refurbishment cost. Reimbursement of the remainder would be sought from interested donors, with the initial outreach being a presentation following Sunday Worship on December 18 hosted by Ellen Rolland, Music Coordinator, with a brief explanation of the mechanics of the organ by Tim Brewster followed by a mini organ concert by Sarah Ford Bland, the WBC organist choir director who oversaw the rebuild and expansion of its Moeller pipe organ by Peddy Madden Company in 2086, and by Tim Brewster, demonstrating the various sound options available on the organ.

## II. Stewardship.

A. 2024 Stewardship Campaign - Pledges to date. As of meeting date pledges totaling \$207,690 had been received being \$21,690 above the budget goal of \$186,000.

Billy Scruggs agreed to chair the 2024 campaign.

B. Succession and Legacy Gift Planning - Billy Scruggs submitted a proposal for establishment of an ad hoc Strategic Planning Committee. Following in depth discussion it was unanimously agreed that the Administration Council approve the creation of an ad hoc Strategic Planning Committee (SPC). Members are to include representatives from the Administration and Leadership Councils, and the treasurer or designees.

The SPC chair in consultation with the Pastor, and chairs of the Nominating Committee ,Administration and Leadership Councils, the treasurer, and existing SPC members may from time to time designate one or more WBC members for approval by the Administration Council for appointment as additional or replacement SPC members.

The SPC is charged with gathering thoughts, ideas and information from WBC members and leadership to update/renew/replace the current iteration of the WBC strategic plan for the 2024-2025 planning years.

The Chair of the SPC to be appointed by the Administration Council will submit the names of the members and will report on the progress of the committee to the Administration Council at their regular monthly meetings.

C. Proposed program series re death and dying, estate planning and related subjects. Agreed to go forward with a program series of weekly lunch-time meetings during January.

### III. Personnel.

A. General - Nothing new.

B. Pastoral Residency - Personnel Coordinator, Steve Cole, reported that employment of a pastoral resident is on hold at least until April, 2023.

### IV Buildings and Grounds - In his absence, Billy Scruggs reported as follows via email:

A. Security - Billy Scruggs reported that no further steps are currently underway; however, door locking protocols are being followed and Nathan Hunt continues work on security policies and training.

B. Homeless persons. Billy continues to collect possessions of homeless persons staying on the premises in plastic bags which are sequestered. A note is left saying where the possessions can be retrieved and giving notice of a time limit after which if not retrieved, such possessions will be disposed of.

C. AA Rent - Billy reported that AA had failed to pay rent since the end of COVID. He further reported that he had notified the AA leader of the Council's decision to waive delinquent rent accrued since resumption of use, subject to resumption of payment of regular monthly rental. Despite such notice having been given no rent payments had been made. It was agreed that he should tell them that if rent is not timely paid, their use of the premises must cease.

D. Internal Accessibility - Options and grant possibilities - Billy suggested that it should be included in issued to be addressed by the SPC.

E. Solar Panels - Billy is obtaining prices estimates for removal and disposal of asbestos shingles.

## **Treasurer's Report** **4<sup>th</sup> Quarter 2023** David Schuster, Treasurer

I am so happy to announce three amazing items:



- We exceeded the pledge amount for 2024 for the first time since before COVID.
- Our 2023 Budget Revenues and Pledges and Offerings exceeded our budgeted amount for the first time in many years. This was primarily due to receiving over \$23,000 more in budget offerings than budgeted from members and friends who hadn't pledged in 2023. We also increased parking revenue by almost \$5,000 (thank you Kim!)
- Our 2023 expenses were below budget by \$15,197.61.

Our team has worked hard to control costs and has been successful thanks to all of the hard work of our staff and church members/friends/volunteers. Many repairs to the building have been made by our church members. We do have some large expenses expected in the coming years including a roof replacement/repair.

We have continued to have a growth in new attendees. Many have expressed how wonderful our church is. It is exciting to see our members, friends and new attendees want to partner with us to both maintain the building and to show our staff including Pastor Art how valuable they are to us. Thanks to the support of all of you we have been able to provide raises for our wonderful staff. They didn't receive any increase in 2023.

It has been a blessing to be part of a church where people are drawn to experience God in a greater way and to be loved just as they are. I have hope that people will continue to be prompted to sow into this movement of God!

### **Stewardship**

#### **4<sup>th</sup> Quarter 2023**

Billy Scruggs, Chairperson

No report submitted.

### **Personnel**

#### **4<sup>th</sup> Quarter 2023**

Steve Cole, Personnel Coordinator

Nothing to report at this time.

### **Buildings and Grounds**

#### **4<sup>th</sup> Quarter 2023**

Billy Scruggs, Chairperson

Nothing to report at this time.

**LEADERSHIP COUNCIL**  
**4<sup>th</sup> Quarter 2023**  
David Chestnutt, Moderator

The Council met each month in the last quarter except for December. Each council was represented and shared information on activities of their respective councils.

We are continuing our transition from a declining membership and declining giving to a significant increase in membership and giving. In addition, we are seeing our new members taking initiatives in volunteering in much needed areas. This is due in part to the leadership of our pastor and leaders who are striving to keep up with the new excitement. Many of our new members are beginning to be part of our leadership. This represents the beginning of a truly new church. We expect to be revising our strategic plan starting this year. This is occurring with developing beyond the initial Adult Enrichment Class. New small groups and specialized activities plus new ideas for missions are being reviewed and can be foundational for our future. Our identification to be welcoming and affirming of all is expected to continue to grow. We will be working to extend our budget to allow more missions to occur within and outside of our community. Our connection with the Cooperative Baptist Fellowship continues to be strong and very helpful to our church. I am very optimistic that 2024 will be a major step towards being a greater contributor to our community. Congratulations everyone! Of course, we have to keep it up.

**Clerk's Report on Membership Changes**  
**Calendar Year 2023**

Seven Active Members were added to the membership roll:

- **Bill Bogdan and Clark Ward**, on October 21, 2023
- **Adrien Morgan**, on November 26, 2023
- **Chris Jessee**, on November 27, 2023
- **Adam Arnick and Dale Mahala**, on December 10, 2023
- **Luke Richard**, on December 10, 2023

One Active Member was removed from the membership roll:

- **Margaret Baber**, by death on November 7, 2023

The total of Active Members, as of December 31, 2023, is 117.

The total of Active Friends, as of December 31, 2023, is approximately 44.

New Clerk Valerie Horner and I will review the membership lists early in 2024, consulting with others to update and correct the rolls as needed.

*Cathey Sadowski*

**Communications**  
**4<sup>th</sup> Quarter 2023**  
Michael Jones, Coordinator

Nothing to report at this time.

**Nominating Committee**  
**4<sup>th</sup> Quarter 2023**  
Ed Sadowski, Chairperson

**2024 WBC ELECTED LEADERSHIP**  
**WBC Nominating Committee Report**

<b>TRUSTEES*</b>	<b>Tim Cross</b> – 1 <sup>st</sup> complete term ends 2026 <b>Frank Mylum</b> – 2 <sup>ND</sup> term ends 2027 <b>Joe Phillips</b> – 1 <sup>st</sup> term ends 2023 <b>Bell-Jo Rodgers</b> – 1 <sup>st</sup> term ends 2024 <b>Sharon Scruggs</b> – 1 <sup>st</sup> term ends 2028	5-year terms; up to two consecutive terms
<b>LEADERSHIP COUNCIL</b>		
Moderator*	<b>David Chestnutt</b> – term ending 2024	3-year term; may not serve consecutive terms
Nominating Committee	<b>David Chestnutt</b> – 2nd term ends 2024 <b>Tim Cross</b> – 2 <sup>nd</sup> term ends 2023, <i>but will extend until replaced (2026)</i> <b>Ed Sadowski</b> – 2 <sup>nd</sup> term ends 2023, <i>but will extend until replaced (2026)</i> <b>Sharon Scruggs</b> – 1 <sup>st</sup> term ends 2024 <b>Jeannie Rushby</b> – 1 <sup>st</sup> full term ends 2026, previously completing an unexpired term	<i>Congregation</i> is to nominate persons to this cmte at July meeting for election in October. 3-year terms; up to two consecutive terms. Committee elects its own chairperson.
Communications Coord.	<b>Michael D. Jones</b>	1-year term; no limits
Clerk*	<b>Valerie Horner</b> – 1 <sup>st</sup> term ends 2028	5-year term; up to two consecutive terms
<b>ADMINISTRATION COUNCIL</b>		

Council Chairperson	<b>Joe Phillips</b> – 2 <sup>nd</sup> term ends 2023, <i>but will extend until replaced (ending 2026)</i>	3-year term; up to two consecutive terms
Treasurer*	<b>David Schuster</b> – 1 <sup>st</sup> term ending 2025	3-year term; up to two consecutive terms
Building and Grounds Coordinator	<b>Billy Scruggs</b> – 2 <sup>nd</sup> term ended 2020, <i>but will continue until replaced (2026)</i>	3-year term; up to two consecutive terms
Personnel Coordinator	<b>Steve Cole</b> – 2 <sup>nd</sup> term ended 2021, <i>but will continue until replaced (2024)</i>	3-year term; up to two consecutive terms
<b>CHRISTIAN EDUCATION COUNCIL</b>		
Council Chairperson	<b>ERICA BERKSHIRE</b> – completing unexpired term ending 2025	3-year term; up to two consecutive terms
Children and Youth Coord.	<b>Cathy Cross</b>	1-year term; no limits
College and Career Coord.	<b>Lonna Cole</b>	1-year term; no limits
Adult Learning Coordinator	<b>Jack Horner</b>	1-year term; no limits
Educational Resources Coordinator	<b>Leann Bennett</b>	1-year term; no limits
<b>CONGREGATIONAL CARE COUNCIL (DEACONS)</b>		
Council Chairperson	<b>Dottie Jordan</b> – 2 <sup>nd</sup> term ends 2023, <i>but will extend until replaced (2026)</i>	3-year term; up to two consecutive terms
Hospitality Coordinator	<b>Bell-Jo Rodgers</b>	1-year term; no limits
Member Resources Coord.	<b>Fran Whitney</b>	1-year term; no limits
Memorials Coordinator(s)	<b>Fran &amp; Frank Mylum + Jannet White</b>	1-year term; no limits
New Members Coordinator	<b>Michael D. Jones</b>	1-year term; no limits
Other Congregational Care Coordinators	<b>Penny Kidd</b> <b>Grace Cofer</b> <b>Tresa Bobbitt</b> + Barbara Curtis (Friend of WBC) <b>Rebecca Tussing</b> <b>Rev. Jim Morrison</b> <b>Colleen McKenney</b>	1-year term; no limits
<b>MISSION COUNCIL</b>		
Council Chairperson	<b>Cathey Sadowski</b> – 1 <sup>st</sup> term ending 2025	3-year term; up to two consecutive terms
Local Mission Coordinator	<b>Kay Cheves</b>	1-year term; no limits
Regional and State Mission Coordinator	<b>Frank Ferguson</b>	1-year term; no limits
National and International Mission Coordinator	<b>Jennie Davy</b>	1-year term; no limits

Mission Awareness Coord.	<b>Grace Cofer</b>	1-year term; no limits
<b>WORSHIP COUNCIL</b>		
Council Chairperson	<b>David Dauphin – 1<sup>st</sup> term ending 2026</b>	3-year term; up to two consecutive terms
Music Coordinator	<b>Ellen Rolland</b>	1-year term; no limits
Audio/Visual Coordinator	<b>Fran Mylum</b>	1-year term; no limits
Usher Coordinator	<b>Frank Mylum</b>	1-year term; no limits
Liturgical Seasons Coord.	<b>Tom Jordan</b>	1-year term; no limits

Terms end on December 31, 2024, or the year indicated.

\*The Trustees, Moderator, Clerk, and Treasurer are designated by the Constitution as “Officers” of the church, as are the Pastor and Pastoral Staff. Effective January 1, 2022, the Deputy Treasurer position was changed to up-to-two *appointed* positions within the Administration Council, and Tellers and Stewardship are led by persons *appointed* by the Council.

\*\*Election to complete an unexpired term *does not count* toward the position’s term limits.

## CHRISTIAN EDUCATION COUNCIL

### 4<sup>th</sup> Quarter 2023

We had a delightful successful year in our Christian Education ministry! And as we welcome new leaders onto our Christian Ed. council in this new year, we have every reason to believe that 2024 will be a wonderful one, as well.

For our Adult Christian education, David Schuster began the year by leading a book discussion group on Sunday mornings on Rachel Held Evans's book, *Searching for Sunday*. This was a wonderful group, and Evans's chapters prompted deeply meaningful discussions week in and week out.

For me, one of the highlights of this past year was our adult Sunday morning series on the book *UnClobber* by Colby Martin. The first Sunday we had approximately 30 people attend the class—including several folks who were brand new to us! It was clear to me that there was a significant demand for folks to feel equipped to be able to talk about and respond to questions about sexuality, gender identity, and Scripture. Participation was high throughout the course, and it was a wonderful community-building experience. We also were amazed at the depth and vulnerability of our participants in sharing ideas, asking questions, and growing together.

One of the benefits of this class was that the momentum from it carried into the following classes: Erica Berkshire led a series on Brené Brown's *The Gifts of Imperfection*, I co-led a class with Bill Bogdan on Rob Bell's *What is the Bible* as we moved into the fall season (supported by Gail Albert leading discussions, too!), and then Erica Berkshire and Bill Bogdan co-led a video-based series on Advent. Participation remained strong, and the Sunday morning adult class remains a wonderful entry point into deeper engagement in the life of our church. It's been a wonderful source of community and growth together. And I am personally so grateful for our new leaders who are stepping up to lead this group!

Because we've had such high participation, finding space large enough for the group to meet has been a challenge. It may be that we need to start a new class during the new year that would run concurrently on Sunday mornings.

We've had at least a couple of small groups start this past year, as well. These tend to be less formal groups that meet in homes for food, friendship, and conversations. The Haynes and Fullerton families have hosted. We also had a Young Adult small group that met semi-regularly, but we struggled to identify a host home where they could meet twice a month. We are in the process of re-thinking our approach to this group, because we believe that it could serve a vital purpose for our young adults.

Rachael Bennett continues to do a wonderful job with the children and youth each Sunday, along with Taylor Copeland (Children's Sunday school teacher) and Sydney Hintz (nursery attendant)! Each week they have lessons, play games, and do crafts and other fun things during the Spiritual Formation hour (9:30–10:30am), and then have Children's Church during the sermon and end of the worship service.

In December, we hosted a luncheon after worship for about 20 of our "regular" and "semi-regular" college students. Lonna Cole and Jenn Haynes took the lead on recruiting support for food and fixin's for a taco bar, and I got on my phone and texted every college student whose cell number I had! We had a

great turnout, and it was a wonderful way to support them. This was right before exams started, and I had multiple students tell me that they had simply planned to eat chips for lunch that day, and so it was such a gift to be able to offer them a nutritious, home-cooked meal to power them into their exam week! One of my hopes is that we can offer something like this monthly to our students—perhaps we can have a sign up list of who is willing to coordinate the meal each month, and who could recruit folks to prep food, etc.

Thanks to the leadership of Jennie Davy and Taylor Copeland, we began to thin out our books in the WBC library (at the end of the hall on the first floor of the West Wing). Many of the books are simply dated. Jennie, Taylor, and I selected books that should be kept, and then we offered an opportunity for WBC members and friends to visit the library and take home any of the other books that remained. We still hope to get rid of the outdated books, and then plan to spruce up the library with some of our Christian Ed books that we've studied, so that as new folks come into the church, they can check out what we've been learning and discussing lately! Our goal is to maintain a leaner library collection that would be more accessible and useful to our members and friends.

Thanks so much to you for your support of Christian Ed at WBC! Whether you have led a group, hosted folks in your home, prepared meals for our college students, participated in a class or group, or otherwise, we are so grateful. Discipleship is always a journey, and part of what it means to be part of a community of faith is that we are always growing. What a gift it is to be able to grow and learn together!

Submitted with gratitude and excitement,

*Art Wright*

## **CONGREGATIONAL CARE COUNCIL (Deacons)**

### **4<sup>th</sup> Quarter 2023**

Dottie Jordan, Chair

Congregational Care members (Deacons) continue serving their individual WBC families in various ways such as visitations, phone calls, emails, texting, greeting cards and coffee/luncheon dates.

The Council meets every other month. In 2023, we had meetings on March 9<sup>th</sup>, May 11<sup>th</sup>, July 13<sup>th</sup>, September 14<sup>th</sup>, and November 9<sup>th</sup>. The sub-committees (Hospitality, Memorials, and New Members) fulfilled their duties including receptions, care of the Memorial Garden, meeting the needs of long-time members and nurturing new members. WBC welcomed thirty-one new members during 2023. Several WBC Orientations for new members took place during the year.

The CCC coordinated and assisted with all potluck luncheons throughout the year and also organized and set up receptions after memorial services for a number of dear WBC members who passed away during 2023.

In October, two new members were welcomed to the Congregational Care Council: Colleen McKenney and Rebecca Tussing. They will be ordained as Deacons at a later date.

Congregational Care Council members (Deacons) include Dottie Jordan (Chair), Bell-Jo Rodgers (Vice-Chair & Hospitality), Tresa Bobbit (Secretary), Fran & Frank Mylum (Memorials), Michael Jones (New Members) Fran Whitney, Grace Cofer, Penny Kidd, and Elaine Beckman. Jim Morrison, Colleen McKenney, Rebecca Tussing and Barbara Curtis also serve on the council.

## **Memorials**

### **4<sup>th</sup> Quarter 2023**

Frank and Fran Mylum, Co-Coordinators

The Memorial Committee consists of Tom and Dottie Jordan, Jannet White, and Frank Mylum.

During the past year funds were approved for the purchase of two refrigerators and two electric ranges for the kitchen social hall. A much-needed upgrade.

Monetary gifts were received in memory of Marge Neal, Clement Brown, and Margaret Baber.

No interments were made in the Memorial Garden during 2023.

Thanks to all who help with the care and upkeep of this very special area.



**MISSIONS COUNCIL**  
**4<sup>th</sup> Quarter 2023**  
Cathey Sadowski, Chairperson

Cathey Sadowski, Chairperson  
Kay Cheves, Local Missions  
Grace Cofer, Missions Awareness  
Jennie Davy, National & International Missions  
Frank Ferguson, Regional & State Missions  
Faye Redding, team member

During this quarter, planned contributions to Missions partners at home and abroad remained on “hold” due to cash-flow issues in the Operating Fund. The Council has been assured that the restricted fund will be re-filled when giving allows. The Council will then make contributions to our unique allies building God’s Kingdom here and now.

Thanks to generous gifts from the congregation, the Council sent \$510 raised in the 3<sup>rd</sup> Quarter Special Offering to **HopeTree Family Services**; the 4<sup>th</sup> Quarter Special Offering for Local Missions raised at least \$420. **Pennies for Hospice** collection jars raised over \$50 in the second half of the year, which will soon be forwarded to Hospice House & Support Care.

**HANDS-ON PROJECTS:**

- **Mary Stitt Memorial Angel Tree Gifts:** Kay Cheves, Jennie Davy and ornament-maker Jenn Haynes, led this annual tradition. Two gifts were given by members of the WPC family for each of the grandchildren of our “adopted mothers” and four children in the *Primero Iglesia Bautista Newport News en Williamsburg*, which meets in our building. The Mission Council thanks all who participated with the purchase and wrapping of gifts or by financial contributions, which allowed us to give \$100 Walmart gift-cards to each of the “adopted mothers” to brighten their family celebrations.
- Preparations were underway for staffing the **Community of Faith Mission’s Winter Shelter** in partnership with our neighbor Williamsburg Presbyterian Church on the night of Tuesday evening, January 2, 2024, through Wednesday morning. An intrepid crew volunteered, helping provide good meals, hospitality and safety for persons in need of practical compassion.

**OTHER SPECIAL PROJECTS:**

- We look forward to receiving pictures of the repaired **Kairos Baptist Church in Bayamo, Cuba**, from Stan Dotson and Kim Chrisman of the Alliance of Baptists, who carried the funds donated by the WPC church family earlier this year. Jennie continues to keep in touch with Pastor Sarahi.
- Kay and Faye, with an energetic team of helpers prepare, package and deliver monthly meals for 30-50 persons in the **From His Hands** program. Meals are funded through our Local Missions special offering, but the brownies are home-baked by WBC members.

**WBC BENEVOLENCE FUND:** This special fund was replenished by donations in the 2<sup>nd</sup> Quarter Special Offering and received additional contributions throughout the year. Grace, David Chestnutt and Pastor Wright confer on requests for assistance, mostly from persons within or connected to the WBC family. The Missions Council thanks all who have given funds toward this compassionate mission.

**UPCOMING MISSION OPPORTUNITIES:**

- We agreed to partner with St. Martin's Episcopal Church and staff a second night of the **COFM Winter Shelter**. This is scheduled for the night of Tuesday, February 20. Faye will again lead the dinner preparations and new or experienced volunteers will be sought in January.
- We will distribute empty Easter baskets for the WBC family to fill and wrap for the children of families served by **FISH**.
- The Special Offering for the 1<sup>st</sup> Quarter of 2024 will be for **Global Missions**.
- Persons interested in just and compassionate state legislation, are invited to learn more about the work of the **Virginia Interfaith Center for Public Policy**.

The Missions Council invites all in the WBC family to participate in these and other ministries, and welcomes input for additional opportunities.

**"Just as I have loved you, you also should love one another. By this everyone will know that you are my disciples, if you have love for one another" (John 13:34-35 NRSV).**

## **WORSHIP COUNCIL**

### **4<sup>th</sup> Quarter 2023**

Fran and Frank Mylum, Co-Chairs

The Worship Council met every month with the exception of July. The WC plans up to six worship services at each meeting which include additional seasonal services such as Lent, Maundy Thursday/Good Friday, Christmas Eve and Christmas Day.

The council is comprised of Tom Jordan, Seasons & Celebrations and enlists persons to serve as Liturgist, Rachael Bennett, Children & Youth Coordinator, Tim Brewster, Organist & Choir Director, Ellen Rolland, Music/Choir Representative, Fran & Frank Mylum, Audiovisual & Usher Coordinators, and Pastor Art, Rev. Dr. Art Wright.

Comments regarding worship have been positive and encouraging. Almost every aspect of the service is discussed and thoughtfully planned by all council members before being implemented in a Worship Service. It was a very good year as noted by the continuing growth of our church membership.

**AUDIO-VISUAL:** A special fund was initiated to raise additional monies not covered by the yearly budget to purchase much needed Audio-Visual components in an ongoing effort to upgrade the very out of date equipment now in use. This fund is being reactivated at the present time as we have a long way to go! Want to contribute? Tag it: Audio-Visual.

**USHERS:** The 2024 Usher Schedule was emailed the middle of December to all persons on the schedule including some new ushers. We still welcome and can use more! Want to be an Usher? Contact Fran or Frank Mylum.

All Worship Council Minutes are available for review upon request and all meetings are open to friends and members of WBC. Our meetings are held the 1<sup>st</sup> Thursday of every month at 4:30 pm, via Zoom. The Zoom link and password can be emailed to you prior to a meeting, again upon request.

Fran and Frank now turn the Chairmanship over to David Dauphin. Thank you, David

Williamsburg Baptist Church  
Statement of Financial Position

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As of: Dec 31st 2023

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**Assets**

Checking & Savings Accounts

11141 Chesapeake Checking	49,728.86
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Total Checking & Savings Accounts	49,728.86
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Wells Fargo Funds

13102 Giddings Fund	625,099.62
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13103 Betty Lewis Fund	74,259.58
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13104 Pugh Fund	14,833.00
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13105 Pitts Scholarship Fund	100,158.69
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13106 Christian Ed Fund	27,382.99
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Total Wells Fargo Funds	841,733.88
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Wells Fargo Trustee Accounts

13001 Pitts Scholarship Trust 7178-9615	2,416.73
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13002 Maintenance Trust 3154-1589	58,626.48
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Total Wells Fargo Trustee Accounts	61,043.21
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<b>Total Assets</b>	<b>\$ 952,505.95</b>
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# Williamsburg Baptist Church

## Revenues & Expenses

Date Range: Dec 1st 2023 - Dec 31st 2023

Accounts	Actual Last Year Year to Date	Actual Dec 01, 2023 - Dec 31, 2023	Actual This Year Year to Date	Annual Budget This Year Year	Annual Budget % Used This Year Year	Annual Budget Remaining This Year Year
<b>Revenues</b>						
Pledges & Offerings						
41101 Pledge Commitment	128,950.09	21,938.23	156,823.60	176,735.00	88.73 %	19,911.40
41102 Budget Offering (no pldg)	40,365.72	( 5,907.32 )	49,505.42	26,000.00	190.41 %	( 23,505.42 )
41103 Loose Plate	7,280.38	724.00	6,434.06	10,000.00	64.34 %	3,565.94
Total Pledges & Offerings	176,596.19	16,754.91	212,763.08	212,735.00	100.01 %	( 28.08 )
Other Revenues						
41203 Interest Income	41.01	7.12	116.27	25.00	465.08 %	( 91.27 )
41303 Sprint Rent Payments for Budget	8,060.00	0.00	2,412.76	0.00	0.00 %	( 2,412.76 )
41401 Refunds & Rebates	0.00	0.00	159.18	0.00	0.00 %	( 159.18 )
42205 Memorial Plaques	700.00	0.00	0.00	0.00	0.00 %	0.00
42901 Other Cong Care Donations	231.00	0.00	0.00	0.00	0.00 %	0.00
43105 Wedding Receipts	1,000.00	0.00	550.00	2,000.00	27.50 %	1,450.00
44001 Adult S.S. Class	50.00	0.00	0.00	0.00	0.00 %	0.00
44002 CM Donations	37.00	0.00	120.00	0.00	0.00 %	( 120.00 )
45004 Building Usage	10,925.00	2,150.00	12,300.00	10,200.00	120.59 %	( 2,100.00 )
45005 A. A. Donations	600.00	0.00	400.00	800.00	50.00 %	400.00
45008 Transfers from Endowment for B&G	50,000.00	0.00	25,000.00	25,000.00	100.00 %	0.00
45009 Insurance Refund	0.00	0.00	28.00	0.00	0.00 %	( 28.00 )
45303 Shared Recycling from WPC	( 83.43 )	0.00	594.26	0.00	0.00 %	( 594.26 )
45534 Miscellaneous income	0.00	95.72	1,263.29	0.00	0.00 %	( 1,263.29 )
45535 Parking Income	15,000.00	( 4,805.00 )	19,000.00	19,000.00	100.00 %	0.00
Total Other Revenues	86,560.58	( 2,552.16 )	61,943.76	57,025.00	108.63 %	( 4,918.76 )
<b>Total Revenues</b>	<b>\$ 263,156.77</b>	<b>\$ 14,202.75</b>	<b>\$ 274,706.84</b>	<b>\$ 269,760.00</b>	<b>101.83 %</b>	<b>( \$ 4,946.84 )</b>
<b>Expenses</b>						
Pledges & Offerings						
51101 % Offerings to Missions	5,297.97	475.00	6,374.36	6,382.00	99.88 %	7.64
Total Pledges & Offerings	5,297.97	475.00	6,374.36	6,382.00	99.88 %	7.64
Congregational Care Council						
52103 Kitchen - Paper Goods	0.00	0.00	188.31	150.00	125.54 %	( 38.31 )
52206 Memorial Plaques	840.00	0.00	0.00	0.00	0.00 %	0.00
53408 Congregational Care	66.65	0.00	0.00	100.00	0.00 %	100.00
Total Congregational Care Council	906.65	0.00	188.31	250.00	75.32 %	61.69
Worship Council						
53201 Worship Flowers	150.40	500.00	500.00	500.00	100.00 %	0.00
53305 Copyright Licensing	503.00	190.00	770.00	825.00	93.33 %	55.00
53307 Instrument Maintenance	850.00	125.00	825.00	1,000.00	82.50 %	175.00
53308 Music Purchases	0.00	37.74	300.00	300.00	100.00 %	0.00
53402 Audio Visual Committee	35.92	0.00	0.00	75.00	0.00 %	75.00
53405 Pulpit Substitute	2,400.00	0.00	1,450.00	2,400.00	60.42 %	950.00
53407 Other Worship Expenses	145.40	0.00	175.32	200.00	87.66 %	24.68
Total Worship Council	4,084.72	852.74	4,020.32	5,300.00	75.86 %	1,279.68
Christian Education Council						
54201 Children's Ministries	807.96	60.02	915.35	1,000.00	91.54 %	84.65
54202 Children's Sun. School	993.91	230.93	1,250.00	1,250.00	100.00 %	0.00
54204 Vacation Bible School	100.00	0.00	0.00	100.00	0.00 %	100.00
54301 Youth Ministry	49.93	0.00	320.00	345.00	92.75 %	25.00
54401 College & Career Minstry	306.49	0.00	428.75	300.00	142.92 %	( 128.75 )
54501 Adult Spiritual	403.00	191.55	491.46	500.00	98.29 %	8.54
Total Christian Education Council	2,661.29	482.50	3,405.56	3,495.00	97.44 %	89.44
Buildings & Grounds						
55102 Insurnc - Gen & Liabty	13,291.25	0.00	12,784.50	10,400.00	122.93 %	( 2,384.50 )
55103 Landscaping	7,384.00	2,320.00	8,000.00	8,000.00	100.00 %	0.00

Accounts	Actual	Actual	Actual	Annual	Annual	Annual
	Last Year	Dec 01, 2023 -	This Year	Budget	Budget	Budget
	Year to Date	Dec 31, 2023	Year to Date	This Year	% Used	Remaining
				Year	This Year	This Year
55104 Custodial Contract expenses	11,613.29	2,000.00	12,000.00	12,000.00	100.00 %	0.00
55105 Custodial Other Duties	500.00	0.00	600.00	500.00	120.00 %	( 100.00)
55201 Interior Work	638.00	0.00	2,614.72	1,000.00	261.47 %	( 1,614.72)
55203 Equpt Repair & Maint.	155.00	0.00	599.92	500.00	119.98 %	( 99.92)
55205 Pest Control	612.00	110.00	656.00	612.00	107.19 %	( 44.00)
55206 HVAC Repair & Maint.	1,281.00	0.00	1,169.50	2,000.00	58.48 %	830.50
55207 Fire Protection Service	200.00	0.00	186.00	200.00	93.00 %	14.00
55301 Electricity, Water, Sewer	25,647.46	2,984.40	29,486.59	30,500.00	96.68 %	1,013.41
55302 Recycling	333.30	204.52	1,203.52	1,002.00	120.11 %	( 201.52)
55399 Trash	814.42	171.10	976.32	838.00	116.51 %	( 138.32)
Total Buildings & Grounds	62,469.72	7,790.02	70,277.07	67,552.00	104.03 %	( 2,725.07)
<b>Personnel Expenses</b>						
<b>Ministerial Staff</b>						
55401 Pastor's Salary	42,000.00	1,750.00	42,000.00	42,000.00	100.00 %	0.00
55402 Pastor's Housing	30,000.00	1,250.00	30,000.00	30,000.00	100.00 %	0.00
55403 Pastor's Health Insrnc.	3,000.00	1,250.00	3,000.00	3,000.00	100.00 %	0.00
55405 Pastor's Auto Allowance	1,010.20	0.00	0.00	700.00	0.00 %	700.00
55407 Pastor Expense Reimb.	1,600.00	708.35	2,071.08	2,300.00	90.05 %	228.92
55408 Pastor Confer./Cont. Ed.	1,662.55	927.25	1,317.25	2,000.00	65.86 %	682.75
55421 Assoc Music Salary	13,800.00	575.00	13,800.00	15,000.00	92.00 %	1,200.00
Total Ministerial Staff	93,072.75	6,460.60	92,188.33	95,000.00	97.04 %	2,811.67
<b>Other Staff &amp; Benefits</b>						
55431 Secr./Admin. Salary	36,000.00	1,500.00	36,000.00	36,000.00	100.00 %	0.00
55451 J.W. Ret & Pen	13,045.68	0.00	5,979.27	13,046.00	45.83 %	7,066.73
55452 Employee Health Insurance	2,040.00	125.15	957.81	2,448.00	39.13 %	1,490.19
55462 Nursery Attendant	2,120.00	50.00	1,650.00	2,600.00	63.46 %	950.00
55466 Dir of Family and Children's Ministry	10,000.00	0.00	10,000.00	10,000.00	100.00 %	0.00
55492 FICA & Medicare Exp.	5,995.92	208.41	5,406.70	7,000.00	77.24 %	1,593.30
Total Other Staff & Benefits	69,201.60	1,883.56	59,993.78	71,094.00	84.39 %	11,100.22
Total Personnel Expenses	162,274.35	8,344.16	152,182.11	166,094.00	91.62 %	13,911.89
<b>Office &amp; Administration</b>						
55531 Copier Rental	8,586.22	1,628.93	7,188.00	7,266.00	98.93 %	78.00
55532 Office Expense	617.81	350.99	800.00	800.00	100.00 %	0.00
55533 Office Supplies	846.27	350.68	900.00	900.00	100.00 %	0.00
55534 Postage	308.56	0.00	0.00	400.00	0.00 %	400.00
55536 ACS Financial System	1,804.00	176.00	2,174.70	2,400.00	90.61 %	225.30
55537 Telephone	2,008.02	175.63	2,261.60	2,021.00	111.90 %	( 240.60)
55538 Paper	884.36	0.00	872.00	1,000.00	87.20 %	128.00
55539 Payroll Service	935.45	65.16	1,009.53	1,000.00	100.95 %	( 9.53)
57001 Bank Activity Fees/Service Charges	1,719.15	123.42	1,716.90	1,400.00	122.64 %	( 316.90)
Total Office & Administration	17,709.84	2,870.81	16,922.73	17,187.00	98.46 %	264.27
<b>Leadership Committees</b>						
55601 Stewardship Committee	975.80	0.00	117.97	500.00	23.59 %	382.03
56101 Communications	936.81	0.00	1,073.96	3,000.00	35.80 %	1,926.04
Total Leadership Committees	1,912.61	0.00	1,191.93	3,500.00	34.06 %	2,308.07
<b>Total Expenses</b>	<b>\$ 257,317.15</b>	<b>\$ 20,815.23</b>	<b>\$ 254,562.39</b>	<b>\$ 269,760.00</b>	<b>94.37 %</b>	<b>\$ 15,197.61</b>
<b>Net Total</b>	<b>\$ 5,839.62</b>	<b>( \$ 6,612.48)</b>	<b>\$ 20,144.45</b>	<b>\$ 0.00</b>	<b>0.00 %</b>	<b>( \$ 20,144.45)</b>

## Temporary Restricted Accounts w/o WF Offsets

Date Range: Jan 1st 2020 - Dec 31st 2023 | Filtered by: Account Type

Accounts	Beginning Balance	Debits	Credits	Ending Balance
61002 Carl A. Fehr Memorial Fund	3,202.65	2,746.23	2,025.00	2,481.42
61005 Choral Scholar	0.00	6,696.00	6,696.37	0.37
61006 "Common Grounds" Coffee Bar	0.00	984.64	1,239.09	254.45
61007 Kitchen Appliances	0.00	0.00	70.00	70.00
61008 Organ Fund	0.00	0.00	200.00	200.00
65001 Flowers	877.54	3,182.57	3,114.27	809.24
66004 Cub Scout Pack 100	50.00	0.00	0.00	50.00
66005 Sanctuary A/V Upgrade	0.00	650.41	1,413.00	762.59
66502 Scholarship	1,720.00	28,650.00	27,605.00	675.00
67001 Prepaid Pledges	26,469.00	140,975.80	131,006.80	16,500.00
69002 Wash In/Wash Out	38.06	112,126.53	112,338.47	250.00
70003 Playground Upgrades	0.00	0.00	1,200.00	1,200.00
71000 Sunday School Teacher Fund	0.00	9,930.00	16,820.00	6,890.00
71001 Rec'd From Betty Lewis Endow. Fund	64.43	64.43	0.00	0.00
71101 Youth Fund Raisers	3,253.07	13,595.17	14,948.50	4,606.40
71201 Youth Activities	( 927.00 )	120.00	1,047.00	0.00
71301 Youth Projects	0.00	2,240.66	2,240.66	0.00
71501 Youth Retreat	555.00	555.00	0.00	0.00
81043 East Courtyard Maintenance	50.52	0.00	0.00	50.52
81044 Memorial Garden Maintenance	1,375.00	78.01	1,392.00	2,688.99
81055 Prepaid Parking	5,100.00	15,320.00	15,025.00	4,805.00
83001 Memorials Fund	22,340.60	26,498.86	12,995.00	8,836.74
84001 Endowment Fund	6,800.65	63,729.66	59,335.00	2,405.99
91001 Percent of Offerings to Missions	14,870.29	22,972.13	29,788.06	21,686.22
92003 Baptist World Alliance	0.00	0.00	55.00	55.00
92004 Journey Partners	0.00	650.00	680.00	30.00
93006 HopeTree	795.00	3,020.00	2,225.00	0.00
93007 CBF of Virginia	660.00	1,295.00	1,635.00	1,000.00
94001 Fish	0.00	240.00	310.00	70.00
94009 Hospice Support Center	127.00	410.53	363.28	79.75
94013 Angel Tree Gifts	230.82	600.00	1,214.00	844.82
94018 GWOM	30.00	0.00	0.00	30.00
94099 Other Local Missions Disbrsmts/FHH	0.00	129.63	129.63	0.00
96002 Cuba Missions	0.00	860.00	1,980.00	1,120.00
97002 CBF - Global Missions	580.00	1,150.00	570.00	0.00
97003 AlliancBapts-GlobMsns/BridgesOfHope	395.00	2,598.00	2,203.00	0.00
97005 Benevolence/Discretionary Fund	206.86	6,858.00	7,045.00	393.86
97007 Local Missions SPECIAL OFFERINGS	841.52	2,717.24	7,118.00	5,242.28
97009 Honduras Missions	341.40	341.40	0.00	0.00
97011 Pugh Fund for WBC Members Usage	800.00	300.00	0.00	500.00
	<b>\$ 90,847.41</b>	<b>\$ 472,285.90</b>	<b>\$ 466,027.13</b>	<b>\$ 84,588.64</b>

## Wells Fargo Investment Offsets

Date Range: Jan 1st 2008 - Dec 31st 2023 | Filtered by: Account Type

Accounts	Beginning Balance	Debits	Credits	Ending Balance
88082 Unrestricted Giddings Fund Offset	0.00	1,146,293.34	1,771,392.96	625,099.62
88083 Betty Lewis Fund Offset	0.00	52,389.23	126,648.81	74,259.58
88084 Pugh Fund Offset	0.00	11,745.00	26,578.00	14,833.00
88085 Pitts Scholarship Fund Offset	0.00	147,696.44	247,855.13	100,158.69
88086 Christian Ed Fund Offset	0.00	48,816.80	76,199.79	27,382.99
89000 CD's and Maintenance Accts	0.00	249,138.82	310,182.03	61,043.21
	<b>\$ 0.00</b>	<b>\$ 1,656,079.63</b>	<b>\$ 2,558,856.72</b>	<b>\$ 902,777.09</b>