

# BOOK OF REPORTS

WILLIAMSBURG BAPTIST CHURCH

Quarterly Business Meeting

April 28, 2024

*1st Quarter  
Ending March 31,  
2024*

**OUR VISION IS TO FOLLOW CHRIST**  
*together, worshiping, learning, and extending God's radical welcome  
to all as a beloved community.*

**OVER-ARCHING GOALS**

**Beloved Community**

Cultivate intergenerational, socio-economic and multicultural belonging

**Love, Joy and Hope**

Encourage each other to embrace these gifts from God

**Generosity**

Investing generously and wisely of our time and resources

**WORSHIP**

Offer hospitality to all; ensure accessibility for persons in the sanctuary and those connecting remotely; enhance audio-visual tools; evaluate worship regularly and try new ways to provide a vital experience.

**SPIRITUAL FORMATION**

Emphasize hospitality to families with children; assign additional resources to provide broader opportunities for learning, encouragement and discipleship at all ages.

**PROGRAMMING**

Invite the College and Community for special speakers and events; follow up with invitation to church events geared to their interests.

**MISSIONS**

Increase relational, hands-on assistance to persons in need; combine with partnership support for groups addressing human needs; increase Mission's allocation of offerings to at least 10% over three years.

**SOCIAL JUSTICE AWARENESS &  
ADVOCACY**

Enhance congregational awareness of social justice issues. Value diversity and promote a society that reflects God's justice, mercy, and love for all creation. Support the fight against social injustice by seeking partnerships with others working toward social changes to make the world a better place for everyone.

**CHURCH FAMILY GROWTH**

Proactively advertise our welcome to all; use outdoor areas to publicize church life; enhance our relationship with the Scouts and others using building spaces; invite visitors to explore WBC life and membership; fund new and enhanced communication channels to retain and engage current and future members.

**STEWARDSHIP**

Revitalize teaching of God's expectation that we will offer our financial resources, time and spiritual gifts to Kingdom work within the church and in the world; seek opportunities for special funding from outside sources.

**STAFF, LEADERSHIP & POLICIES**

Regularly update and review Pastor and staff responsibilities and performance; seek funding for additional pastoral staff; update strategic planning; ensure that historical, governance, building use, and reference materials are cataloged and available for use.

**BUILDINGS & GROUNDS**

Improve the aesthetics of church spaces through art, capital improvements and other means; seek outside users for unused spaces; improve signage in and around the buildings; work toward full accessibility throughout the campus.

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**QUARTERLY BUSINESS MEETING**  
**AGENDA**  
**APRIL 28, 2024**

- † OPENING PRAYER
- † QUORUM QUESTION
- † APPROVAL OF MINUTES OF LAST MEETING
- † BOOK OF REPORTS FOR THE QUARTER
  - CLERK'S REPORT
  - TRUSTEES/ENDOWMENT REPORT
  - ADMINISTRATION COUNCIL
  - TREASURER'S REPORT
  - BUILDING AND GROUNDS
  - PERSONNEL REPORT
  - CHRISTIAN EDUCATION COUNCIL
  - CONGREGATIONAL CARE COUNCIL
  - MISSION COUNCIL
  - WORSHIP COUNCIL
- † STRATEGIC PLANNING STATUS
- † CONGREGANTS' TIME
- † PASTOR'S TIME
- † CLOSING PRAYER

**WILLIAMSBURG BAPTIST CHURCH**  
**Minutes of the Annual Business Meeting**  
**Sunday, January 28, 2024**

Moderator David Chestnutt opened the meeting at 12:30 pm in the Sanctuary. Senior Pastor Art Wright offered prayer. Clerk Valerie Horner (thanks to Cathey Sadowski for her years of service as Clerk) confirmed that a quorum was present.

The minutes of the October 22, 2023, Business Meeting were approved.

**ADMINISTRATION COUNCIL:**

Joe Phillips noted some typos in his report in the Book of Reports starting on page 7. David Schuster's name was spelled incorrectly and a date should have been the 17<sup>th</sup> and not the 18<sup>th</sup>.

It was nice getting pledges over the budget amount. Pitts is over the protected amount; Giddings is almost over the protected amount.

Created the ad hoc Strategic Planning Committee, led by Bill Bogdan.

The treasurer and other committees came up with ambitious proposed schedule for this year.

Trustees met once last quarter.

Balances in trust funds were reviewed.

Briefly introduced Bill Bogdan.

**Treasurer:** David Schuster (emphasized was exciting) to report that the church exceeded the proposed budget. Roof and organ expenses are coming up, but the everyday expenses are covered, and we are still making up some temporarily restricted amounts.

It was suggested that page 28 of the Book of Reports (temporarily restricted assets net the amount used for operations) be run just for the current year instead of from 2000 to 2023.

**Stewardship:** Bill Scruggs gave a verbal report (not in the Book of Reports due to vacation). He noted that although the church exceeded budget for pledges to stay mindful of Stewardship.

**Buildings and Grounds:** Billy Scruggs noted nothing major for repairs. He did note that one of the eleven (11) HVAC units in Narthex was not working properly.

**Personnel:** noted nothing from personnel.

**NOMINATING COMMITTEE**

Ed Sadowski brought forth Clark Ward to be nominated to Congregational Care Coordinator/Deacon. There was a second and discussion. The nomination was unanimously approved by voice vote.

**TRUSTEES:**

Joe Phillips covered in Administration Council Report.

*OTHER OFFICER & COUNCIL HIGHLIGHTS*

Bell Jo Rodgers and Joe Phillips presented on dealing with health, death/dying, wills, and trusts. It is meant for young and old. The topics to be covered is Power of Attorneys (POA), wills, trusts, and etc. This will be a lunchtime series, one-hour presentation (several sessions). They have an indication of topics of interest, and they should start in February, maybe March.

**Missions:** Cathey Sadowski mentioned that we sent some of our partner support checks. She reminded the church aims for at least 3% of funds going towards missions.

There is a QR code to sig up for ST Marks Episcopal Church on Feb 20<sup>th</sup>/21st with the winter homeless shelter. This is our second church we assisted with the winter homeless shelter (the first was in January) and some people that wanted to help did not get to assist.

FISH has a goal of 1,000 pounds of food for FISH in February (two week campaign).

The church is also working on Easter Baskets for FISH filled for kids.

The focus for Missions in the first quarter is Global Missions.

Last two meetings for the Missions Council were rained/frosted out. They were planning on meeting this coming week.

Summer will have lots of missions opportunities.

Missions is looking to put together a survey of who volunteers for the good of the world. Things like who does work for Literacy for Life, Meals on Wheels, and etc.

**Worship:** The report is on page 24 was presented by Fran Mylum. There are three fundraisers going the organ, memorial bricks, and audio/visual (two lapel microphones are not working).

The audio/visual would like a new laptop for live streaming, and now has added a camera (for the same purpose). There was a lens rented for the week to try. Frank Mylum and Brian Miller put in a new cable for streaming. The old system (sound board, amplifier, and etc.) all need updates. The plan is to do this in increments. Kim Gehr and Art Wright noted that there have been up to 35 people streaming services. The organ was redone in 1986 and the sound board is from 2000.

#### **CONGREGANTS' TIME:**

Nothing was noted for Congregants' time.

**PASTOR'S TIME:** Art Wright noted that you could see God's work and the ordination of deacons today. It was a blessing to encourage all, including guests, to welcome the ordination of deacons.

The church did receive a 1 star rating on google and put it on Facebook and Instagram (and made a little light of it) and now our 5 star reviews have never been higher. A local pastor of Huguenot Church said it was clear that we are vocal of what we do.

It was noted that 31 new members joined in 2023.

There being no further business, the Pastor offered closing prayer. The meeting was adjourned by the Moderator at 1:13 p.m.

Submitted by,

*Valerie A. Horner*, Clerk

**TRUSTEES' REPORT**  
**1<sup>st</sup> Quarter 2024**

The WBC Trustees did not meet during the first quarter of 2024. However the following should be noted:

1, As of February 2024 total market values of the various Endowment and Trust accounts totaled \$905,630.15, an increase of \$40,440.77 over the combined values of such accounts as of December 31, 2023, that totaled \$865,189.38. Values of the various accounts were as follows:

Christian Ed:	\$ 27,664.40
Giddings Endowment:	644,555.12
Betty Lewis Fund:	75,022.67
Pugh Fund:	14,985.23
Pitts Educational Endowment (Protected Principal \$100,000)	102,915.61
WBC Maintenance Trust	38,017.75
Pitts Scholarship Trust	<u>2,469.37</u>
Total Endowments & Trust Accts	\$905,630.15

As of 02/29 the value of the Giddings Endowment remained below protected principal value, per the limitations stated in its formation document, distributions from such account can only be made by positive vote by 2/3 of the active WBC members. While the bequest that founded the Pitts Education Endowment does not impose such limitation, per past policy decision by the Trustees, the Pitts Education Endowment principal is held subject to the same limitation. As indicated above, as of January 31 the Pitts Educational Endowment had exceeded its Protected Principal by \$2,915.61.

2. By order dated February 13, 2024, the Circuit Court for the City of Williamsburg and County of James City confirmed the election of Sharon Anthony Scruggs to serve as a Trustee of Williamsburg Baptist Church for term ending December 31, 2028 or until her successor is duly elected and qualified. A copy of the order is attached hereto.



VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF WILLIAMSBURG AND  
COUNTY OF JAMES CITY

IN RE: WILLIAMSBURG BAPTIST CHURCH APPOINTMENT OF TRUSTEE

ORDER APPOINTING TRUSTEE

CL06000519-09

Pursuant to Petition of David Chestnutt, the duly elected Moderator of Williamsburg Baptist Church acting on behalf of the Membership of said Church, and further in confirmation of the action of the Membership of said Church acting at a duly called meeting of the Membership of said Church, held on the 22nd day of October 2023, at which a quorum was present and acting throughout as reflected in an extract of the minutes of said meeting as certified by the Clerk of said Church, the Court finds that Williamsburg Baptist Church is a religious congregation within the meaning of Section 57-15 of the Code of Virginia (1950), as amended, with its house of worship located at 227 Richmond Road in the City of Williamsburg, Virginia and that at a duly constituted meeting of the membership of said Church held on the 22nd day of October, 2023, Sharon Anthony Scruggs, a member of said Church was duly elected to serve as a Trustee of said Church for term beginning on January 1, 2024 and ending on the 31st day of December, 2028 or at such later date as her successor is duly elected and appointed.

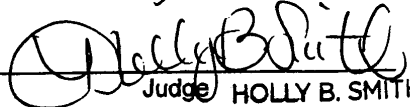
And based on the Petition filed herein and the Certification of the Clerk of said Church, the Court further finds that the terms of four other Trustees of said Church, to-wit: Tim Cross, Frank Mylum, and Bell-Jo Rodgers remain in force, said Trustees having been appointed as Trustees of said Church by previous Orders of this Court, and that Joseph F. Phillips, Jr. continues to serve as a Trustee of said Church, notwithstanding that his term nominally ended on December 31, 2023, but in accordance with the

bylaws of such Church and this Court's order of his appointment provide that such term shall remain in force until December 31, 2023 or such later date as his successor is duly elected and appointed.

Now, therefore, in accordance with § 57-8 of the Code of Virginia (1950), as amended, it is hereby Ordered that Sharon Anthony Scruggs is hereby appointed as a Trustee of Williamsburg Baptist Church to serve in such position for term beginning on the 1<sup>st</sup> day of January, 2024 and ending on the 31<sup>st</sup> day of December, 2028 or at such later date as her successor is duly elected and appointed. Said appointee shall serve as a Trustee of said Church together with Tim Cross, Frank Mylum, Bell-Jo Rodgers, and Joseph F. Phillips, Jr. the other duly appointed Trustees of said Church, until their respective successors are duly elected and appointed.

It is Further Ordered that the Clerk of this Court forward a duly certified copy of this Order to said Church at 227 Richmond Road, Williamsburg, VA 23185.

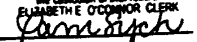
Enter: February 13, 2024.

  
Judge HOLLY B. SMITH

I ask this

  
David Chestnutt, Moderator  
Williamsburg Baptist Church



Virginia In the Circuit Court for the City of Williamsburg and County of James City, to-wit:  
I certify that the document to which this authentication is affixed is a true copy of the record in the Clerk's Office stored that I have custody of the record and I am the custodian of that record.  
ELIZABETH E. O'CONNOR, CLERK  
BY  D.C.

## ADMINISTRATION COUNCIL

1<sup>st</sup> Quarter 2024

Joe Phillips, Chairperson

During the first quarter the Administration Council met once monthly. Highlights from those meetings are as follows:

**January 16, 2024 beginning @ 10:30 a.m. Attendees: Joe Phillips, Steve Cole, Treasurer, David Schuster, Pastor Art Wright, and Bill Bogden**

### I. Treasurer's Report

Treasurer's Report

4th Quarter 2023

David Schuster, Treasurer

I am so happy to announce three amazing items:

- We exceeded the pledge amount for 2024 for the first time since before COVID.
- Our 2023 Budget Revenues and Pledges and Offerings exceeded our budgeted amount for the first time in many years. This was primarily due to receiving over \$23,000 more in budget offerings than budgeted from members and friends who hadn't pledged in 2023. We also increased parking revenue by almost \$5,000 (thank you Kim!)
- Our 2023 expenses were below budget by \$15,197.61.

Our team has worked hard to control costs and has been successful thanks to all of the hard work of our staff and church members/friends/volunteers. Many repairs to the building have been made by our church members. We do have some large expenses expected in the coming years including a roof replacement/repair.

We have continued to have a growth in new attendees. Many have expressed how wonderful our church is. It is exciting to see our members, friends and new attendees want to partner with us to both maintain the building and to show our staff including Pastor Art how valuable they are to us. Thanks to the support of all of you we have been able to provide raises for our wonderful staff. They didn't receive any increase in 2023.

It has been a blessing to be part of a church where people are drawn to experience God in a greater way and to be loved just as they are. I have hope that people will continue to be prompted to sow into this movement of God!

The following is noted regarding the December 31 Financial Report:

A. & B. Operations and Endowments.

- Temporary Restricted Accounts totaled \$80,588.64, being \$13,786.05 over the September balance of \$260,504.09. As of 12/31 total revenues were \$274,706.84, being an increase of \$14,201.95 over the November total of \$260,504.09 and representing 101.83% of anticipated revenue budgeted for 2023. As of the end of December total expenses were \$254,562.39 being 97.37% of total expenses included in the 2023 Budget.
- Over the last month total market values of the various Endowment and Trust accounts totaled \$902,777.09, an increase of \$38,587.71 over the 10/31 total values of \$865,189.38 as follows:

Christian Ed:	\$ 27,382.99
Giddings Endowment: (Protected Principal \$643,371.65)	625,099.62
Betty Lewis Fund:	74,259.58
Pugh Fund:	14,833.00
Pitts Educational Endowment (Protected Principal \$100,000)	100,158.69
WBC Maintenance Trust	58,626.48
Pitts Scholarship Trust	<u>2,416.73</u>
Total Endowments & Trust Accts	\$902,777.09

Because the Giddings Endowment remain below protected principal value and per the limitations established in its formation document, distributions from such account can only be made by positive vote by 2/3 of the active WBC members. While the bequest that founded the Pitts Education Endowment does not impose such limitation, per past policy decision by the Trustees, the Pitts Education Endowment principal is held subject to the same limitation. As indicated above, as of December 31 the Pitts Educational Endowment had exceed its Protected Principal by \$158.69.

C. Organ Maintenance. As indicated in the Administration Council's December notes, \$4,000.00 is to be paid from the Memorials Temporary Account into the WBC Maintenance Trust in partial reimbursement of \$8,850.00 paid from the Trust to Thompson Pipe Organ Company, Inc. in satisfaction of its organ refurbishment contract. Reimbursement of the remaining \$4,850.00 will be sought as part of a organ maintenance fund raising effort.

II. Stewardship.

A. 2024 Stewardship

1. Pledges to date. Pledges totaling \$207,690 were received, being \$21,690 above the budget goal of \$186,000. Further, it was noted that as of December 31, Budget Offering (no pledge), Item 41102 totaled \$49,505.42, exceeding estimated receipts by \$23,505.42.
2. Ongoing stewardship emphasis - No report due to Billy Scruggs' absence.
3. Special funding solicitation to reimburse \$4,850 balance of \$8,850 funded from Maintenance Trust for organ refurbishment. Report pending in February on Billy Scruggs' return.
4. Program series re death and dying and other subjects - Joe Phillips will meet with Bell Jo Rodgers and report in February.

### III. Ad hoc Strategic Planning Committee

A. Appointment of Chair and Committee members. Bill Bogden attended and presented and discussed his Proposed Strategic Plan Outline a copy of which had been provided to all Administration Council Members (copy, including Mr. Bogden's curriculum vitae accompanied the January meeting agenda). Upon conclusion of the presentation it was unanimously decided that Mr. Bogden be appointed as Chair of the Strategic Planning Committee, with Billy Scruggs to serve as the Administration Council representative and Office Manager, Kim Gehr to serve as alternate for Treasurer, David Schuster. It was further agreed that Mr. Bogden would present the names of additional Committee members for approval by the Administration Council at its February meeting.

### IV. Personnel.

A. General - Nothing new.

B. Pastoral Residency - Personnel Coordinator, Steve Cole, reported that employment of a pastoral resident is on hold at least until April, 2023.

V Buildings and Grounds - No report due to Billy Scruggs' absence.

The meeting ended at approximately noon.

**February 20, 2024 beginning @ 10:30 a.m. Attendees: Joe Phillips, Steve Cole, Treasurer, David Schuster, David Chestnutt, Moderator and Bill Bogden**

I. Treasurer's Report – Mr. Schuster reported that February 28 bank balance and February receipts were sufficient to cover February operation costs with excess remaining. However, he observed that despite total pledges that exceed the 2024 budget, it is too early in the year to feel secure that future monthly receipts will be sufficient to cover operational costs. The history of the next several months' receipts should serve as the basis for a more reliable forecast.

The following is noted regarding the January 31 Financial Report:

A. & B. Operations and Endowments.

- Temporary Restricted Accounts totaled \$55,744.58, being \$24,844.06 below the December balance of \$80,588.64. As of 01/31 total revenues year to date totaled \$78,889.89 representing 27.38% of anticipated revenue budgeted for 2024, and being \$10,183.71 below the 2023 year to date total of \$89,073.60 . As of the end of January total expenses were \$23,145.31 representing 8.03% of anticipated expenses budgeted for 2024, and being \$343.00 below the 2023 year to date total expenses of \$23,488.31.
- Over the last month total market values of the various Endowment and Trust accounts totaled \$890,585.20, a decrease of \$12,585.20 from the 12/31 total values of \$902,777.69, the lesser value resulting not from decline in market values, but from a \$25,000 distribution from the Maintenance Trust into the building and grounds section of the 2024 budget. 01/31 values of the various accounts were as follows:

Christian Ed:	\$ 27,404.64
Giddings Endowment: (Protected Principal \$643,371.65)	637,642.24

Betty Lewis Fund:	74,318.28
Pugh Fund:	14,844.71
Pitts Educational Endowment (Protected Principal \$100,000)	100,325.56
WBC Maintenance Trust	33,632.89
Pitts Scholarship Trust	<u>2,416.88</u>
Total Endowments & Trust Accts	\$890,585.20

Because the Giddings Endowment remains below protected principal value and per the limitations established in its formation document, distributions from such account can only be made by positive vote by 2/3 of the active WBC members. While the bequest that founded the Pitts Education Endowment does not impose such limitation, per past policy decision by the Trustees, the Pitts Education Endowment principal is held subject to the same limitation. As indicated above, as of January 31 the Pitts Educational Endowment had exceeded its Protected Principal by \$325.56.

C. Organ Maintenance. Further deferred maintenance including repair of non-functional key is necessary at a cost of \$2,900.00 which will also include a Springtime tuning touch-up, – Expenditure of \$2,900 from building and grounds to cover the cost of the work was approved.

D. Addition of section to Budget addressing current and projected maintenance, capital and operation needs, as well as establishment of a long-term organ maintenance fund. Billy Scruggs said that Lisa Freeman has agreed to assist by providing guidance on establishment of such fund and related fund-raising procedures. He added that the Strategic Planning Committee should also be involved. It was agreed that Billy should proceed and that input from the Strategic Planning Committee should be sought as well.

II. Strategic Planning Committee (ad hoc) – The following persons were appointed as members:

- Pastor Art
- Billy Scruggs (Administration)
- Dave Schuster and Kim Gehr (Treasurer and Designee)
- Michael Jones (Leadership)
- Erica Berkshire (member at large)
- LeAnn Bennett (member at large)
- Lindsay Usher (member at large)
- Colleen McKenney (member at large)
- Ellen Rolland (member at large)
- Bill Bogdan (chair)

III. Stewardship.

A. 2024 Stewardship

1. Pledges to date. Billy Scruggs will confer with Office Manager Kim Gehr and report at the March meeting as to whether pledges in addition to the currently published total of \$207,690 have been received.
2. Ongoing stewardship emphasis - Billy Scruggs' said that preparations for the 2025 budget and planning for related stewardship emphasis should begin 3 to 4 months prior to the campaign.

3. Memorial Bricks Fundraiser – Agreed that net proceeds should go the organ maintenance fund. Billy will find out details regarding expected costs and earnings and report at the March meeting.
4. Program series re death and dying and other subjects - Joe Phillips reported that Ms. Rodgers will present a program on death and dying following the February 18 Sunday worship and that Mr. Phillips will present a program re estate planning following Sunday worship, March 10.

## VI. Personnel.

A. General - Nothing new.

B. Children’s Sunday School Teacher employment – Steve Cole reported that our current nursery attendant will be become a children’s Sunday school teacher and that it will be necessary to find a replacement nursery attendant.

C. Pastoral Residency - Personnel Coordinator, will meet with Pastor Art regarding further efforts to be pursued.

## V. Buildings and Grounds

A Internal and External Security – Billy Scruggs reported that external access doors are being watched “pretty well” on Sundays. Further control and surveillance efforts are not going forward inasmuch as most people have either forgotten or are no longer concerned about the Summer bomb scare telephone call.

B. Status of training protocol – Billy Scruggs will talk with Jack Horner about helping to set up a safety training protocol.

C. Homeless persons – Occasional homeless dwellers on grounds continues. However, when possessions are left, they are put into storage with a note as to where they can be recovered and with further notice that they will be disposed of if not reclaimed by a given date. So far the process has worked.

D. Rental of upstairs South Wing and other spaces – Recognized that more room is needed for music library.

E. AA rent - Missions has concerns about ousting the AA chapter that continues to meet in the social hall. It was agreed that Billy Scruggs will talk with the contact person and tell him that if the AA attendees are unable to pay the full rent, missions will cover the shortfall, but would appreciate whatever contribution the attendees can make. One possibility would be to provide some on site grounds or other premises maintenance help.

F. South Wing blinds – Two more will be installed.

G. Solar Panels – Remains under advisement. Current average cost of electricity if \$3,200. Question as to how much of the roof is asbestos, i.e. did the \$152K proposal to remove the shingles cover all of the roof or only part?

The meeting ended at approximately noon.

**March 12, 2024 beginning @ 10:30 a.m. Attendees: Joe Phillips, Steve Cole, r, David Chestnutt,**

**Moderator and Billy Scruggs**

I. Treasurer's Report – In the Treasurer’s absence, WBC Office Manager confirmed that sufficient monies were available to cover all operating expenses to date.

The following is noted regarding the February 29 Financial Report:

A. & B. Operations and Endowments.

- Temporary Restricted Accounts totaled \$57,621.32, being \$1,876.74 below the February balance of \$55,744.58. As of 02/29 total revenues year to date totaled \$104,959.08, representing 36.43% of anticipated revenue budgeted for 2024, and being \$902.82 above the 2023 year to date total of \$104,056.26. As of the end of February total expenses were \$45,114.27, representing 15.66% of anticipated expenses budgeted for 2024, and being \$1,062.71 below the 2023 year to date total expenses of \$46,176.98.
- Over the last month total market values of the various Endowment and Trust accounts totaled \$905,630.15, an increase of \$15,044.95 over the 01/31 total values of \$890,585.20, the increased value resulting from an increase in market values, together with \$4,000.00 added to the Maintenance Trust from the Memorials Fund in partial reimbursement of the \$8,500.00 paid from the Maintenance Trust to cover the cost of refurbishment of the WBC pipe organ. 02/29 values of the various accounts were as follows:

Christian Ed:	\$ 27,664.40
Giddings Endowment:	644,555.12
Betty Lewis Fund:	75,022.67
Pugh Fund:	14,985.23
Pitts Educational Endowment (Protected Principal \$100,000)	102,915.61
WBC Maintenance Trust	38,017.75
Pitts Scholarship Trust	<u>2,469.37</u>
Total Endowments & Trust Accts	\$905,630.15

As of 02/29 the value of the Giddings Endowment remained below protected principal value, per the limitations stated in its formation document, distributions from such account can only be made by positive vote by 2/3 of the active WBC members. While the bequest that founded the Pitts Education Endowment does not impose such limitation, per past policy decision by the Trustees, the Pitts Education Endowment principal is held subject to the same limitation. As indicated above, as of January 31 the Pitts Educational Endowment had exceeded its Protected Principal by \$2,915.61.

II. Strategic Planning Committee (ad hoc) –

Bill Bogdan’s report, received subsequent to the 03/12 Administration Council meeting is as follows:

**Update Report**  
**WBC Strategic Planning Committee**  
**Leadership Council**  
**March 21, 2024**



**Committee:** Art Wright (Pastor), Dave Schuster (Treasurer), Kim Gehr (Treasurer Designee, Office Administrator), Billy Scruggs (Administration Council), Michael Jones (Leadership Council), Erica Berkshire, LeAnn Bennett, Colleen McKenney (Members-at-Large), Lindsay Usher (Member-at-Large), Ellen Rolland (Member-at-Large), Bill Bogdan (Chairperson)

### **Committee Formation Meeting (February 25, 2024)**

#### **Meeting Agenda**

- Share prayer and lunch.
- Become acquainted with one another through stated hopes for our strategic planning work ahead.
- Discuss committee charge, purpose, function, scope of work, responsibilities, outcomes, and timelines of our strategic planning work ahead.
- Review our workplan, establish agenda and date for future meetings.

#### **Meeting Outcomes**

- **Revised Scope of Work**
  - Assigned homework to review all WBC historical documents, make notes/comments/questions for discussion and clarification at next meeting.
  - Established our next team meeting for Monday, March 11 (4:00-5:30) at WBC.
  - Considered an additional March meeting to discuss and discern WBC core foundational documents (core values, core purpose, vision, mission).
- Decision made to engage congregation in conversation related to WBC core foundations (core values, core purpose, vision, mission) during April 7 potluck luncheon.

### **Committee Meeting (March 11, 2024)**

#### **Meeting Agenda**

- Review, discuss, build consensus related to WBC historical documents: Constitution and Bylaws; WBC core values; core purposes; vision statement; mission statement; review of 2021 Strategic Plan Goals and Objectives.
- Plan facilitated congregation conversations and next steps in development of the WBC foundations.

#### **Meeting Outcomes**

- SPC members will work independently on review of WBC constitution and bylaws, post questions and considerations for revisions as per agreed upon review document outline. Bill will synthesize and create a summary report to be presented back to SPC committee for review and approval, final report to be submitted to WBC Administration Council and WBC Trustees.
- With agreement and affirmation from Congregational Care Council, SPC will host a May 5<sup>th</sup> Cinco de Mayo luncheon and facilitated table discussion for the purpose: 1) provide brief overview of WBC's strategic planning initiative, 2) facilitate table conversations related to 2-3 questions focused on the development of WBC's Core Values, a key foundation to WBC's vision, mission, and strategic planning.
- Development of a seven-week Adult Faith Formation series on the Four Fragile Baptist Freedoms and the two Baptist Ordinances (Sacraments of Baptism and Lord's Supper/Communion). This series will serve as an important congregational study addressing the questions: What does it mean to be Baptist? And, How do the four Baptist "fragile freedoms" serve as a critical foundation of Williamsburg Baptist Church?

### Next Committee Meeting (Monday, April 15, 3:30-5:00)

- **Agenda:**
  - Consensus on consolidated Constitution and Bylaws report.
  - Committee discussion related to review, revision, development of Core Values, Vision, Mission statements.
  - Planning for May 5<sup>th</sup> Cinco de Mayo luncheon and facilitated table discussions (with guidance from the Congregational Care Council).

Respectfully submitted,

Bill Bogdan (on behalf of the WBC Strategic Planning Committee)

### III. Stewardship.

#### A. 2024 Stewardship

5. Pledges to date. No additional pledges received.
6. Ongoing stewardship emphasis - Billy Scruggs will work with Kim Gehr in establishing a procedure to encourage new members to pledge.
7. Memorial Bricks Fundraiser – No report
8. Program series re death and dying and other subjects - Joe Phillips reported that Bell-Jo. Rodgers presented a program on death and dying following the February 18 Sunday worship. Approximately 15 persons attended. Joe presented a program re estate planning following the March 10 Sunday worship with approximately 15 attendees.

### IV. Personnel.

#### A. General - Nothing new.

B. Pastoral Residency - Personnel Coordinator, Steve Cole, reported that he and Pastor Art had discussed various options to enhance the WBC pastoral staff. It was agreed that Art will reach out to his various contacts for leads on persons who might be interested in and appropriate for an associate pastorship with WBC; this in lieu of generally advertising for the position. Among qualifying considerations will be the candidate's on-site availability on days when Art is not present. While a job description exists for the position, it would be tailored to some extent to address the interests and capabilities of the successful candidate. The position would not necessarily be a long term employment, but could serve as a several year's-long internship.

### V Buildings and Grounds

#### A. Internal and External Security – No further developments

B. Status of training protocol – Billy Scruggs has talked with Jack Horner who is willing to help in preparation of a safety training protocol. However, he is presently attending the regional police academy to be certified as a police officer as required for his employment with the William & Mary campus police.

C. Homeless persons – Occasional homeless dwellers on grounds continues. However, when possessions are left, they are put into storage with a note as to where they can be recovered and with further notice that they will be disposed of if not reclaimed by a given date. So far the process has worked.

D. Rental of upstairs South Wing and other spaces – Nothing new.

E. AA rent - Missions has concerns about ousting the AA chapter that continues to meet in the social hall. It was agreed that Billy Scruggs will talk with the contact person and tell him that if the AA attendees are unable to pay the full rent, missions will cover the shortfall, but would appreciate whatever contribution the attendees can make. One possibility would be to provide some on-site grounds or other premises maintenance help. Billy has talked with the leader and so informed him.

F. South Wing blinds – Two more installed.

G. Solar Panels – Billy Scruggs will meet with Dominion Power representative for input.

The meeting ended at approximately noon.

## **Treasurer's Report**

### **1<sup>st</sup> Quarter 2024**

David Schuster, Treasurer

I am pleased to announce that as of April 1, 2024 our 501 (c) (3) tax exemption has been moved under the Cooperative Baptist Fellowship (CBF) umbrella. Williamsburg Baptist Church (WBC) is covered under Group Exemption No. 5780. WBC was previous under the Baptist General Association of Virginia (BGAV). BGAV notified us in March that we would no longer be listed under their umbrella. The IRS letter states the following:

- “Donors may deduct contributions... as provided in Section 170 of the Code. Bequests, legacies, devises, transfers, or gifts... are deductible for federal estate and gift tax purposes...”
- We are also not required to file Form 990 since we qualify as a church.

Although Williamsburg Baptist Church technically qualifies for all of this without the letter (per IRS tax rules related to churches), I am very happy to receive our official letter. This conclusively addresses concerns that have been brought to church leadership.

We are in good shape related to our current funds. As of March 31 we have received \$124,752.00 in pledges, offerings and other revenues. This is 43.3% of our yearly budget. The reason it is higher than expected is due to four families donating their entire pledge for 2024 prior to the end of March. Our total expenses for the first quarter were \$72,945.43. This is 25.3% of our yearly budget, which is on track since we have completed 25% of the year.

We do still have some large expenses expected in the coming years including a roof replacement/repair and our Strategic Planning Committee will be discussing the establishment of a long term maintenance fund for the building.

It has been a blessing to be part of a church where people are drawn to experience God in a greater way and to be loved just as they are. I truly believe that our members and friends will continue to be prompted to sow into this movement of God!

### **Personnel**

#### **1<sup>st</sup> Quarter 2024**

Steve Cole, Personnel Coordinator

Nothing to report at this time.

### **Buildings and Grounds**

#### **1<sup>st</sup> Quarter 2024**

Billy Scruggs, Chairperson

Nothing to report at this time.

**LEADERSHIP COUNCIL**  
**1<sup>st</sup> Quarter 2024**  
David Chestnutt, Moderator

Your Leadership Council has met monthly this quarter and exchanged information between the four councils, coordinator, trustees and pastor. Please see the individual council reports for details.

The councils spent this quarter getting organized with their new membership and new council chairpersons.

Highlights of these meetings in general are the beginning of a comprehensive strategic planning activity with an official subcommittee of the Administration Council and Dr. Bill Bogdan as chair. The Educational Council re-starting and reorganizing under Erica Berkshire. Joe Phillips continues as chair of the Administration Council and chair of the Trustees. Cathey Sadowski continues her chairperson leadership of the Missions Council. Dottie Jordan is working with an expanded membership of the Congregational Care Council as chairperson. David Dauphin has begun his first year as chairperson of Missions. It is hoped that everyone in the church will help these new and old chairpersons (old is good.)

We have a new small group meeting monthly at the Fullerton's with a regular attendance of about 18. The group is still getting to know one another and there is always room for more! Their current format is to meet on the second Tuesday and each person bring some "finger food" if desired, not mandatory, and talk about everything. The only mandatory thing at our church is welcoming everyone!

Our covered dish on first Sundays remains popular and the attendance has been typically around 70 persons and the food great.

As everyone must have noticed by now, the WBC is growing!!

As we enter summertime, we can all expect church activities for everyone.

**Clerk's Report on Membership Changes**  
**1<sup>st</sup> Quarter 2024**

Five Active Members were added to the membership roll:

- **Diane & Jeff MacDonald**, on January 8, 2024
- **Bill & Jo Ellen Fullerton**, on February 8, 2024
- **Shyamala Shanmugasundaram**, by baptism on February 25, 2024

No Active Members were removed from the membership roll.

The total of Active Members, as of March 31, 2024, is 122.

The total of Active Friends, as of March 31, 2024, is approximately 44.

New Clerk Valerie Horner, Kim Gehr and I will review the membership lists, consulting with others to update and correct the rolls as needed.

## **Communications**

**1<sup>st</sup> Quarter 2024**

Michael Jones, Coordinator

New Members: we are seeing an increase in the number of new people attending each Sunday!

Communications: we are ordering a new banner for the front of the church.

## **Nominating Committee**

**1<sup>st</sup> Quarter 2024**

Ed Sadowski, Chairperson

Nothing to report.

## CHRISTIAN EDUCATION COUNCIL

### 1<sup>st</sup> Quarter 2024

Erica Berkshire, Chairperson

This has been my first quarter as your Christian Education Council Chairperson. We have done a lot, and I am excited to be a part of what God is doing at WBC!

We have been blessed to continue to have an average of 25 people in attendance in our Sunday Morning Adult Spiritual Formation classes. This winter we did a book study on *After Evangelicalism* by David Gushee. We had so many people that we started two classes, one that met at 9:30am, led by Bill Bogdan, and one that met at 9:45, led by me.

On April 14<sup>th</sup> we will begin our next class series, “WBC 201” to be led by Pastor Art, and assisted by myself and Bill Bogdan.

On April 7<sup>th</sup> we had our first “Coffee and Conversations” session of our Adult Spiritual Formation program. It was a great time of fellowship, and a way for your adult education team to receive feedback on how church members felt our Sunday morning class sessions are going. We were blessed to hear that attendees are very excited about how classes are going. We hear that people feel like they can be a part of a safe community, where they are free to heal and grow in Christ. We will strive to continue to provide this kind of environment for people.

I have been meeting individually with council members to gauge how everyone has been feeling in their perspective ministry fields. My goal is that council members feel excited about their roles, and that they are serving in the sweet spot of how God has gifted them. After meeting individually, we will begin to work together to oversee and plan for Christian Ministry as a whole at Williamsburg Baptist Church.

I am grateful for all the hard work of everyone on the council. I am especially grateful for Bill Bogdan: his experience, his leadership skills, and most importantly, his servant’s heart. I am also grateful for Jack Horner, and his eagerness to serve the church. I want to thank Lonna Cole for her wonderful ministry to college students; she has a true gift of hospitality. Thank you to LeAnn Bennet who works tirelessly in the library. I especially want to thank Rachael Bennett, Taylor Copeland and Sydney Hintz...children’s ministers are often overworked and underseen, so make sure to tell them what a great job they are doing next time you see them!

Thank you for the opportunity to serve.

## CONGREGATIONAL CARE COUNCIL (Deacons)

1<sup>st</sup> Quarter 2024

Dottie Jordan, Chair

The Congregational Care Council members continue to do an excellent job of staying in contact with church members by way of personal visits, phone calls, emails, and cards.

**HOSPITALITY:** First Sunday “potluck luncheons” continue to be a big hit. This monthly event usually has 60-70 attendees. Many thanks to all WBC members for their delicious contributions and to the team which helps with setup and cleanup. This includes Tom Jordan, Dottie Jordan, Bill Bogdan, Clark Ward, Bill Fullerton, Jeff Bennett, Frank Mylum, Bob Kidd, Lonna Cole, Faye Redding, Tresa Bobbitt, Barbara Curtis, Penny Kidd, Jannet White, Nancy Schlect, and Jo Ellen Fullerton. Please forgive me if I’ve left anyone out. The next “potluck” will be May 5<sup>th</sup>.

**MEMORIALS:** See separate report.

**NEW MEMBERS:** Michael Jones continues to welcome new church members. We are happy to welcome Shyamala Shanmugasundaram (recently baptized), Bill & Jo Ellen Fullerton, Jeffrey & Diane Macdonald, Adam Amick, Dale Mahala, Luke Richard, Christopher Jessee and Adrien Morgan.

Under **Old Business**, the “memorial engraved brick” campaign is underway and we have 7 orders. These 7 orders have been submitted to Brick Markers, Inc. and we expect delivery soon. This is an ongoing project and orders can be made at any time.

The Council’s next meeting is scheduled for May 9th. Members of the Council include Tresa Bobbitt, Grace Cofer, Michael Jones, Fran Whitney, Penny Kidd, Bell-Jo Rodgers, Fran Mylum, Frank Mylum, Jim Morrison, Clark Ward, Colleen McKenney, Rebecca Tussing, Barbara Curtis and Dottie Jordan

### Memorials

1<sup>st</sup> Quarter 2024

Frank and Fran Mylum, Co-Coordinator

The Memorial Committee includes Tom & Dottie Jordan, Jannet White, and very excited and grateful to have Clark Ward join this group.

The Memorial Garden has been undergoing extensive Spring tree trimming and general clean-up of the area to include the West Courtyard. Spring has sprung!

No interments were held during the past quarter.



## MISSIONS COUNCIL

1<sup>st</sup> Quarter 2024

Cathey Sadowski, Chairperson

Cathey Sadowski, Chairperson

Kay Cheves, Local Missions

Grace Cofer, Missions Awareness

Jennie Davy, National & International Missions

Frank Ferguson, Regional & State Missions

Faye Redding, team member

**Thanks to the enthusiastic giving of the congregation, the Mission Council has been able to re-start some delayed partner contributions. And with super-enthusiasm, volunteers staffed the COFM Winter Shelter twice this quarter and helped others celebrate Easter.**

### HANDS-ON PROJECTS:

- **Community of Faith Mission's Winter Shelter:** WBC volunteers provided good meals, hospitality and safety for persons in need of practical compassion at our traditional partner Williamsburg Presbyterian on January 2-3, and for the first time at St. Martin's Episcopal on February 20-21. We will consider a third night next season!
- **Easter at FISH.** Clients were delighted to receive 30 Easter baskets stuffed full of toys and candy by WBC. Five ladies in the Latisha's House program to start new lives after sex-trafficking received gift cards and treat bags.

### SPECIAL OFFERINGS:

- The 1<sup>st</sup> Qtr offering established a **Humanitarian Relief Fund**, so that WBC can quickly respond to emergency situations. We expect to make most such contributions through established mission partners. So far, \$444.45 has been raised; additional donations are welcome at any time.
- The 2<sup>nd</sup> Qtr offering replenishes the **Benevolence Fund**, helping persons associated with WBC meet personal emergencies. Please consider how you can help generously.

### OTHER SPECIAL PROJECTS:

- Kay and Faye, with an energetic team of helpers prepare, package and deliver monthly meals for 30-50 persons in the **From His Hands** program. Meals are funded through our Local Missions special offering, but the brownies are home-baked by WBC members.
- The WBC family contributed about 10 bags of non-perishable foods and toiletries to **FISH** each month. Kay has arranged for WBC volunteers to help in the Clothes Closet on Tuesday mornings in June. Look for the sign-up sheets soon!
- In February, Pastor Art Wright and Kay attended a special open **PFLAG** open house for faith communities supportive of the LGBTQ+ community.

### MISSION PARTNER FINANCIAL SUPPORT:

- **Cuba:** we sent \$1,170 in donated funds to assist our sister church through exceptionally hard times and to support the ministries of Kim Christman and Stan Dotson, who will be in Cuba for up to a year.
- We sent support checks to the **Peninsula Pastoral Counseling Center**, \$300 from the Pugh Fund; **COFM Winter Shelter**, \$359 from Local Missions donations; and \$300 each to **the Alliance of Baptists, the Association of Welcoming & Affirming Baptists, and the Virginia Interfaith Center for Public Policy** from the 3% allocation from offerings. As more funds are available for disbursement, the Missions Council will make further contributions to our partners in building God's Kingdom.

#### **UPCOMING MISSION OPPORTUNITIES:**

- **Summer Meals for Kids:** We will collect healthy snacks and fruit cups for this program that delivers up to 300 lunch bags each weekday to children who depend on free or subsidized school lunches. Volunteers will be recruited to help prepare & assemble the lunch bags on Monday, Tuesday and Wednesday mornings with volunteers from other churches. SignUpGenius links coming soon!
- **FISH:** June Tuesday mornings in the Clothes Closet; contact Kay Cheves. End of summer Socks & Underwear Shower.
- **Camp Alkulana:** Summer camp in Bath County VA for inner-city Richmond kids, directed by Beth Wright. Volunteers can help Jenny Hodge in the kitchen in late July; we will look for other ways to support this important mission.
- **W&M Food Exchange:** The Council is considering a food and toiletries drive to help stock the campus food pantry in late summer.
- **HopeTree Family Services** is the beneficiary of the 3<sup>rd</sup> Quarter Special Offering.

The Missions Council invites all in the WBC family to participate in these and other ministries, and welcomes input for additional opportunities.

**"I give you a new commandment: Love each other. Just as I have loved you, so you also must love each other. This is how everyone will know that you are my disciples, when you love each other."** (John 13:34-35 CEB)

## **WORSHIP COUNCIL**

### **1<sup>st</sup> Quarter 2024**

David Dauphin, Chairperson

The WBC Worship Council met every month during the 1<sup>st</sup> Quarter as we discuss the previous weeks' worship. The council is composed of the following individuals:

Rachel Bennet, Children & Youth Coordinator

Tim Brewster, Choir Director & Organist

David Dauphin, Chairperson

Tom Jordan, Seasons & Celebrations

Fran & Frank Mylum, Audiovisual & Ushers Coordinator

Ellen Roland, Music & Choir Representative

Rev. Dr. Art Wright, Pastor

Kim Gehr, Office Administrator

Comments regarding Worship continue to be positive and encouraging. Many have expressed upbeat messages regarding the sound of the repaired organ, as well as the choir sounding great.

Our special thanks to Ellen and Tim for planning the music. For those who aren't aware, it takes time and effort to select songs that coordinate with the readings and themes. We appreciate their efforts.

During the past couple seasons the sanctuary has been beautifully decorated under the direction of Tom. The youth have participated in a number of services, and to that we thank Rachel for her coordination.

We thoughtfully plan upcoming worship services, usually four to eight weeks in advance, and a seasonal them in its totality.

We continue to welcome new members to the ministries noted above, especially ushers. Fran & Frank diligently coordinate the schedule many months in advance.

All Worship Council Meeting minutes are available for review upon request, and all meetings are open to all, usually on the first Thursday of each month.

## **Audio/Visual**

### **4<sup>1st</sup> Quarter 2024**

Fran and Frank Mylum, Co-Coordinators

The Audio-Visual Special Fund remains open for donations as we strive to upgrade the video and sound equipment presently in use and drastically outdated. So far because of your generous gifts

we now have a very nice photo/video camera with a telephoto lens and the quality of our live-streaming service is greatly improved.

Our next step is to replace the heart of the system, the Sound Board. Once that is purchased and installed, we plan to purchase new microphones that will be compatible with the new system and are more user friendly. Eventually we hope to replace the speakers that are mounted above the doors at the front of the Sanctuary for sound improvement and appearance. There is still more that can be added later on, but for now we want to get the basics in place and be up to date with the technology that is needed for a smooth-running Audio-Visual system.

This is an ongoing, step by step process that will take time and money. These improvements are not in the budget, so we still need your help. If you are so inclined to support these efforts in a monetary way, please make sure your gift is clearly marked for AUDIO-VISUAL SPECIAL FUND!

## **Ushers**

### **1<sup>st</sup> Quarter 2024**

Fran and Frank Mylum, Co-Coordinator

We are still looking for additional ushers to fill the vacancies in various months during the year. Bill Bogdan and Clark Ward have joined the ranks of those serving as ushers and we would love to see more new faces as well. Ushering is a wonderful way to meet and greet visitors and regulars alike, before and after worship and also quite simply serve WBC.

Please consider adding your name to our faithful list of ushers. There are vacancies in MAY, JUNE, JULY, AUGUST, OCTOBER, DECEMBER, and only 1 usher signed up for JANUARY 2025 (we like to be prepared!). Select a month or even 2 that suites your schedule and give us a call or email so I can add you to the schedule. We need YOU!

Thank you, The Audio-Visual and Usher Coordinators, Frank & Fran Mylum

Williamsburg Baptist Church  
**Balance Sheet**

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As of: Mar 31st 2024

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**Assets**

Checking & Savings Accounts

11141 Chesapeake Checking 74,866.51

Total Checking & Savings Accounts 74,866.51

Wells Fargo Funds

13102 Giddings Fund 660,458.41

13103 Betty Lewis Fund 76,830.37

13104 Pugh Fund 15,345.86

13105 Pitts Scholarship Fund 101,180.82

13106 Christian Ed Fund 28,331.04

Total Wells Fargo Funds 882,146.50

Wells Fargo Trustee Accounts

13001 Pitts Scholarship Trust 7178-9615 6,469.50

13002 Maintenance Trust 3154-1589 38,130.93

Total Wells Fargo Trustee Accounts 44,600.43

**Total Assets**

**\$ 1,001,613.44**

**Liabilities & Net Assets**

Liabilities

Total Liabilities 0.00

Net Assets

Without Donor Restrictions 18,878.80

With Donor Restrictions 982,734.64

Total Net Assets 1,001,613.44

**Total Liabilities & Net Assets**

**\$ 1,001,613.44**

Williamsburg Baptist Church  
**Revenues & Expenses**

Date Range: Mar 1st 2024 - Mar 31st 2024

Accounts	Actual	Actual	Actual	Annual	Annual	Annual
	Last Year Year to Date	Mar 01, 2024 - Mar 31, 2024	This Year Year to Date	Budget This Year Year	Budget % Used This Year Year	Budget Remaining This Year Year
<b>Revenues</b>						
<b>Pledges &amp; Offerings</b>						
41101 Pledge Commitment	52,579.00	11,940.89	67,357.50	188,600.00	35.71 %	121,242.50
41102 Budget Offering (no pldg)	26,045.90	5,491.00	16,753.54	32,000.00	52.35 %	15,246.46
41103 Loose Plate	2,216.25	322.50	1,533.60	8,565.00	17.91 %	7,031.40
<b>Total Pledges &amp; Offerings</b>	<b>80,841.15</b>	<b>17,754.39</b>	<b>85,644.64</b>	<b>229,165.00</b>	<b>37.37 %</b>	<b>143,520.36</b>
<b>Other Revenues</b>						
41203 Interest Income	37.48	8.54	27.08	112.95	23.98 %	85.87
41303 Sprint Rent Payments for Budget	2,412.76	0.00	0.00	0.00	0.00 %	0.00
43105 Wedding Receipts	950.00	0.00	0.00	2,000.00	0.00 %	2,000.00
44002 CM Donations	20.00	0.00	0.00	0.00	0.00 %	0.00
45004 Building Usage	2,000.00	1,900.00	4,550.00	10,200.00	44.61 %	5,650.00
45005 A. A. Donations	0.00	0.00	0.00	600.00	0.00 %	600.00
45008 Transfers from Endowment for B&G	25,000.00	0.00	25,000.00	25,000.00	100.00 %	0.00
45009 Insurance Refund	28.00	0.00	0.00	0.00	0.00 %	0.00
45303 Shared Recycling from WPC	324.14	0.00	306.78	0.00	0.00 %	( 306.78 )
45534 Miscellaneous income	430.58	129.99	418.50	1,000.00	41.85 %	581.50
45535 Parking Income	9,000.00	0.00	8,805.00	20,000.00	44.02 %	11,195.00
<b>Total Other Revenues</b>	<b>40,202.96</b>	<b>2,038.53</b>	<b>39,107.36</b>	<b>58,912.95</b>	<b>66.38 %</b>	<b>19,805.59</b>
<b>Total Revenues</b>	<b>\$ 121,044.11</b>	<b>\$ 19,792.92</b>	<b>\$ 124,752.00</b>	<b>\$ 288,077.95</b>	<b>43.30 %</b>	<b>\$ 163,325.95</b>
<b>Expenses</b>						
<b>Pledges &amp; Offerings</b>						
51101 % Offerings to Missions	2,425.23	532.01	2,569.37	6,874.95	37.37 %	4,305.58
<b>Total Pledges &amp; Offerings</b>	<b>2,425.23</b>	<b>532.01</b>	<b>2,569.37</b>	<b>6,874.95</b>	<b>37.37 %</b>	<b>4,305.58</b>
<b>Congregational Care Council</b>						
52103 Kitchen - Paper Goods	0.00	0.00	0.00	250.00	0.00 %	250.00
53408 Congregational Care	0.00	0.00	0.00	100.00	0.00 %	100.00
<b>Total Congregational Care Council</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>350.00</b>	<b>0.00 %</b>	<b>350.00</b>
<b>Worship Council</b>						
53201 Worship Flowers	0.00	0.00	0.00	500.00	0.00 %	500.00
53305 Copyright Licensing	0.00	0.00	290.00	972.00	29.84 %	682.00
53307 Instrument Maintenance	500.00	0.00	0.00	1,000.00	0.00 %	1,000.00
53308 Music Purchases	104.28	0.00	115.19	440.00	26.18 %	324.81
53402 Audio Visual Committee	0.00	9.99	9.99	150.00	6.66 %	140.01
53403 Substitute Organist	0.00	200.00	200.00	500.00	40.00 %	300.00
53404 Non-WBC Affiliated Guest Musicians	0.00	200.00	200.00	1,000.00	20.00 %	800.00
53405 Pulpit Substitute	400.00	0.00	200.00	2,400.00	8.33 %	2,200.00
53407 Other Worship Expenses	36.99	0.00	0.00	200.00	0.00 %	200.00
<b>Total Worship Council</b>	<b>1,041.27</b>	<b>409.99</b>	<b>1,015.18</b>	<b>7,162.00</b>	<b>14.17 %</b>	<b>6,146.82</b>
<b>Christian Education Council</b>						
54201 Children's Ministries	116.71	0.00	0.00	1,440.00	0.00 %	1,440.00
54202 Children's Sun. School	0.00	225.94	225.94	1,800.00	12.55 %	1,574.06
54204 Vacation Bible School	0.00	0.00	0.00	100.00	0.00 %	100.00
54301 Youth Ministry	0.00	0.00	0.00	600.00	0.00 %	600.00
54401 College & Career Minstry	50.80	0.00	0.00	600.00	0.00 %	600.00
54501 Adult Spiritual	0.00	38.66	38.66	800.00	4.83 %	761.34
<b>Total Christian Education Council</b>	<b>167.51</b>	<b>264.60</b>	<b>264.60</b>	<b>5,340.00</b>	<b>4.96 %</b>	<b>5,075.40</b>
<b>Buildings &amp; Grounds</b>						
55102 Insurnc - Gen & Liabltly	2,597.75	3,262.25	6,405.56	12,300.00	52.08 %	5,894.44
55103 Landscaping	1,704.00	1,136.00	1,704.00	8,000.00	21.30 %	6,296.00
55104 Custodial Contract expenses	2,000.00	1,000.00	2,000.00	12,000.00	16.67 %	10,000.00
55105 Custodial Other Duties	0.00	0.00	0.00	600.00	0.00 %	600.00
55201 Interior Work	0.00	0.00	463.85	1,800.00	25.77 %	1,336.15

Accounts	Actual	Actual	Actual	Annual	Annual	Annual
	Last Year	Mar 01, 2024 -	This Year	Budget	Budget	Budget
	Year to Date	Mar 31, 2024	Year to Date	This Year	% Used	Remaining
				Year	Year	Year
55203 Eqpt Repair & Maint.	0.00	0.00	0.00	600.00	0.00 %	600.00
55205 Pest Control	106.00	0.00	60.00	612.00	9.80 %	552.00
55206 HVAC Repair & Maint.	335.00	0.00	0.00	3,000.00	0.00 %	3,000.00
55207 Fire Protection Service	0.00	0.00	0.00	200.00	0.00 %	200.00
55301 Electricity, Water, Sewer	10,370.29	3,073.85	12,177.91	30,500.00	39.93 %	18,322.09
55302 Recycling	277.83	115.04	322.56	1,264.00	25.52 %	941.44
55399 Trash	232.44	96.24	264.34	991.00	26.67 %	726.66
<b>Total Buildings &amp; Grounds</b>	<b>17,623.31</b>	<b>8,683.38</b>	<b>23,398.22</b>	<b>71,867.00</b>	<b>32.56 %</b>	<b>48,468.78</b>
<b>Personnel Expenses</b>						
<b>Ministerial Staff</b>						
55401 Pastor's Salary	10,500.00	3,480.00	10,440.00	41,760.00	25.00 %	31,320.00
55402 Pastor's Housing	7,500.00	2,500.00	7,500.00	30,000.00	25.00 %	22,500.00
55403 Pastor's Health Insrnc.	750.00	750.00	2,250.00	9,000.00	25.00 %	6,750.00
55405 Pastor's Auto Allowance	0.00	0.00	0.00	700.00	0.00 %	700.00
55407 Pastor Expense Reimb.	404.86	293.58	776.38	2,450.00	31.69 %	1,673.62
55408 Pastor Confer./Cont. Ed.	135.00	0.00	90.00	2,000.00	4.50 %	1,910.00
55421 Assoc Music Salary	3,450.00	1,393.58	4,180.74	16,723.00	25.00 %	12,542.26
<b>Total Ministerial Staff</b>	<b>22,739.86</b>	<b>8,417.16</b>	<b>25,237.12</b>	<b>102,633.00</b>	<b>24.59 %</b>	<b>77,395.88</b>
<b>Other Staff &amp; Benefits</b>						
55431 Secr./Admin. Salary	9,000.00	3,240.00	9,720.00	38,880.00	25.00 %	29,160.00
55451 J.W. Ret & Pen	3,261.42	0.00	0.00	0.00	0.00 %	0.00
55452 Employee Health Insurance	0.00	250.00	750.00	3,000.00	25.00 %	2,250.00
55462 Nursery Attendant	450.00	150.00	300.00	2,600.00	11.54 %	2,300.00
55466 Dir of Family and Children's Ministry	2,421.00	1,283.00	3,038.00	18,720.00	16.23 %	15,682.00
55469 Sunday School Teachers	0.00	250.00	450.00	0.00	0.00 %	(450.00)
55492 FICA & Medicare Exp.	1,490.44	444.96	1,314.94	10,285.00	12.79 %	8,970.06
<b>Total Other Staff &amp; Benefits</b>	<b>16,622.86</b>	<b>5,617.96</b>	<b>15,572.94</b>	<b>73,485.00</b>	<b>21.19 %</b>	<b>57,912.06</b>
<b>Total Personnel Expenses</b>	<b>39,362.72</b>	<b>14,035.12</b>	<b>40,810.06</b>	<b>176,118.00</b>	<b>23.17 %</b>	<b>135,307.94</b>
<b>Office &amp; Administration</b>						
55531 Copier Rental	1,816.29	1,265.96	1,871.39	7,266.00	25.76 %	5,394.61
55532 Office Expense	27.75	0.00	131.06	1,000.00	13.11 %	868.94
55533 Office Supplies	122.65	298.01	322.90	1,000.00	32.29 %	677.10
55534 Postage	0.00	0.00	0.00	400.00	0.00 %	400.00
55536 ACS Financial System	528.00	193.50	375.50	2,400.00	15.65 %	2,024.50
55537 Telephone	634.81	175.64	557.78	2,100.00	26.56 %	1,542.22
55538 Paper	293.00	112.72	334.68	1,000.00	33.47 %	665.32
55539 Payroll Service	350.70	101.24	312.76	1,000.00	31.28 %	687.24
57001 Bank Activity Fees/Service Charges	306.73	255.55	781.92	1,700.00	46.00 %	918.08
<b>Total Office &amp; Administration</b>	<b>4,079.93</b>	<b>2,402.62</b>	<b>4,687.99</b>	<b>17,866.00</b>	<b>26.24 %</b>	<b>13,178.01</b>
<b>Leadership Committees</b>						
55601 Stewardship Committee	0.00	0.00	0.00	500.00	0.00 %	500.00
56101 Communications	0.00	0.00	200.01	2,000.00	10.00 %	1,799.99
<b>Total Leadership Committees</b>	<b>0.00</b>	<b>0.00</b>	<b>200.01</b>	<b>2,500.00</b>	<b>8.00 %</b>	<b>2,299.99</b>
<b>Total Expenses</b>	<b>\$ 64,699.97</b>	<b>\$ 26,327.72</b>	<b>\$ 72,945.43</b>	<b>\$ 288,077.95</b>	<b>25.32 %</b>	<b>\$ 215,132.52</b>
<b>Net Total</b>	<b>\$ 56,344.14</b>	<b>( \$ 6,534.80 )</b>	<b>\$ 51,806.57</b>	<b>\$ 0.00</b>	<b>0.00 %</b>	<b>( \$ 51,806.57 )</b>

## Temporary Restricted Accounts w/o WF Offsets

Date Range: Jan 1st 2024 - Mar 31st 2024 | Filtered by: Account Type

Accounts	Beginning Balance	Debits	Credits	Ending Balance
<b>Donor Designated Funds</b>				
61002 Carl A. Fehr Memorial Fund	2,481.42	300.00	0.00	2,181.42
61005 Choral Scholar	0.37	0.00	0.00	0.37
61006 "Common Grounds" Coffee Bar	254.45	0.00	0.00	254.45
61008 Organ Fund	200.00	0.00	100.00	300.00
65001 Flowers	809.24	500.00	542.00	851.24
66005 Sanctuary A/V Upgrade	762.59	1,249.98	1,222.45	735.06
66502 Scholarship	675.00	325.00	0.00	350.00
67001 Prepaid Pledges	16,500.00	33,000.00	16,500.00	0.00
69002 Wash In/Wash Out	250.00	250.00	35.00	35.00
83001 Memorials Fund	8,836.74	4,000.00	0.00	4,836.74
83003 Memorial Brick Paver	0.00	0.00	1,500.00	1,500.00
84001 Endowment Fund	2,405.99	2,655.99	250.00	0.00
<b>Youth Funds</b>				
70003 Playground Upgrades	1,200.00	0.00	0.00	1,200.00
71000 Sunday School Teacher Fund	6,890.00	0.00	0.00	6,890.00
71101 Youth Fund Raisers	4,606.40	305.73	0.00	4,300.67
<b>B&amp;G Funds</b>				
81044 Memorial Garden Maintenance	2,688.99	0.00	0.00	2,688.99
81055 Prepaid Parking	4,805.00	4,805.00	0.00	0.00
<b>Missions Funds</b>				
91001 Percent of Offerings to Missions	21,686.22	1,313.65	2,569.37	22,941.94
91003 Missions Unspecified	0.00	0.00	435.00	435.00
92003 Baptist World Alliance	55.00	0.00	0.00	55.00
92004 Journey Partners	30.00	0.00	0.00	30.00
93007 CBF of Virginia	1,000.00	0.00	0.00	1,000.00
94001 Fish	70.00	48.49	1,000.00	1,021.51
94009 Hospice Support Center	79.75	0.00	0.00	79.75
94013 Angel Tree Gifts	844.82	400.00	0.00	444.82
94018 GWOM	30.00	0.00	0.00	30.00
94099 Other Local Missions Disbrsmts/FHH	0.00	1,610.18	1,610.18	0.00
96002 Cuba Missions	1,120.00	1,170.00	130.00	80.00
97005 Benevolence/Discretionary Fund	393.86	0.00	125.00	518.86
97007 Local Missions SPECIAL OFFERINGS	5,242.28	1,748.38	65.00	3,558.90
97011 Pugh Fund for WBC Members Usage	500.00	300.00	0.00	200.00
	<b>\$ 84,418.12</b>	<b>\$ 53,982.40</b>	<b>\$ 26,084.00</b>	<b>\$ 56,519.72</b>



## Wells Fargo Investment Offsets

Date Range: Jan 1st 2008 - Mar 31st 2024 | Filtered by: Account Type

Accounts	Beginning Balance	Debits	Credits	Ending Balance
88082 Unrestricted Giddings Fund Offset	0.00	1,146,293.34	1,806,751.75	660,458.41
88083 Betty Lewis Fund Offset	0.00	52,389.23	129,219.60	76,830.37
88084 Pugh Fund Offset	0.00	11,745.00	27,090.86	15,345.86
88085 Pitts Scholarship Fund Offset	0.00	149,431.23	250,612.05	101,180.82
88086 Christian Ed Fund Offset	0.00	48,816.80	77,147.84	28,331.04
89000 CD's and Maintenance Accts	0.00	274,132.41	318,732.84	44,600.43
	<b>\$ 0.00</b>	<b>\$ 1,682,808.01</b>	<b>\$ 2,609,554.94</b>	<b>\$ 926,746.93</b>